

TOWN OF WEST SENECA



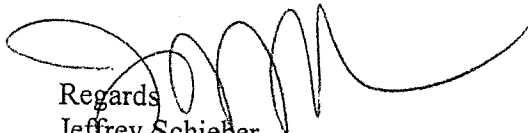
CODE ENFORCEMENT OFFICE
"BUILDING SAFETY IS NO ACCIDENT"

December 22, 2021

ATTN: Honorable Town Board Members
FROM: Code Enforcement Office
RE: Part Time Employee Merit Increase

At the December 13th, 2021, Town Board Meeting, a policy was approved relative to a merit increase for all part time employees. Per the approved schedule, the Part Time Fire Inspector is scheduled under the Grade 5 category. His current rate of pay is \$20.00 per hour. The Part Time Fire Inspector has been employed since December 2019. There has not been an increase in his compensation since he started.

He has successfully performed all of the duties assigned to him. There is now regular interaction between the Fire Inspector and local businesses, residents, and the Fire Departments in the Town. He is routinely called after hours to assist the Police and/or Fire Departments during an incident. He has been a tremendous asset to this office. Due to his performance, I am requesting a merit increase of \$0.50 cents per hour. This would bring the hourly rate to \$20.50. Thank you for your consideration in this matter, I ask you kindly approve this request.


Regards
Jeffrey Schieber
Code Enforcement Office