



TOWN OF WEST SENECA

TOWN SUPERVISOR
GARY A. DICKSON
TOWN COUNCIL
ROBERT J. BREIDENSTEIN
JOSEPH J. CANTAFIO
SUSAN KIMS
JEFF PIEKAREC

ALISSA C. STRAUS
DIRECTOR OF FINANCE

TO: Honorable Town Board / Town of West Seneca

FROM: Alissa Straus
Director of Finance

DATE: January 3, 2022

RE: 2021 Budget Transfers – Town Clerk Department

Kindly authorize the following 2021 budget transfer for expenses related to the Town Clerk Department related to staffing needs.

Increase

<u>\$650.00</u>	01.1410.50138 – Town Clerk – Salaries of PT Clerks
\$650.00	Total Increases

Decrease

<u>\$650.00</u>	01.1410.50135 – Town Clerk – Salary of Deputy Town Clerk
\$650.00	Total Decreases