

TOWN OF WEST SENECA



AMY M. KOBLER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

To: West Seneca Town Board

From: Amy Kobler, Town Clerk

Date: December 21, 2021

Re: Salary Increase

Honorable Board Members:

Kindly change the salary of Donna Ferron to \$17 per hour effective January 1, 2022 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Mrs. Ferron has been employed in the Town Clerk's Office for over two years with no pay increase. Mrs. Ferron's job performance and experience in the office are deserving of a pay increase. This increase is in accordance with the recently approved matrix for part-time salaries.

Please note, this increase was discussed during the Supervisor's budget meeting and has been included in the 2022 budget for the Town Clerk's Office.