



# Town of West Seneca

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## MEMO

To: The Honorable Town Board

From: Tina M. Hawthorne, Town Attorney

Date: December 21, 2021

Subject: Salary Increase

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Kindly increase the part-time hourly rate of the Legal Clerk, Diane Webber, to \$21.00 per hour. Ms. Webber has not received a pay increase in over two and a half years. She is college educated with five years of services with the Town. Her experience and job performance justify this salary increase. If applicable, please authorize the Supervisor to sign the necessary forms for Erie County Personnel.