



TOWN OF WEST SENECA

ALISSA C. STRAUS
DIRECTOR OF FINANCE

TOWN SUPERVISOR
GARY A. DICKSON
TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
JEFF PIEKAREC
WILLIAM P. HANLEY

TO: Honorable Town Board / Town of West Seneca

FROM: Alissa Straus
Director of Finance

DATE: December 13, 2021

RE: 2021 Budget Transfers – Highway Department

Kindly authorize the following 2021 budget transfer for personnel expenses related to the Highway Superintendent Department.

Increase

\$205.00 01.5010.50199 – Superintendent of Highways – Overtime
\$205.00 Total Increases

Decrease

\$205.00 01.8161.50448 – Recycling – Print, Literature and Other
\$205.00 Total Decreases

Town of West Seneca Budgetary Transfer Request

The following budgetary transfers are requested as indicated below to be approved

From:

Account Number	Description	Amount
01816100.50448	Printing, Office	204.82 ✓

To:

Account Number	Description	Amount
01501000.50199	Payroll	\$ 204.82 ✓


Justification:

To cover personal services for payroll



 DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
By Comptroller



INITIAL

12/9/21

 DATE