

Any \$ taken in on/after 10:00 AM 9/30/21 will be documented on the August deposit sheet along with settled batches and registrations.

Any \$ taken in on/after 8/31/21 will be documented on the August deposit sheet along with settled batches and registrations.

| Bank Deposits & Rec-Office Transactions | | | | | | | | | | | |
|--------------------------------------------------------------------|---------------------|--------------|----------------------------------|------------------|----------------------------|----------------------|---------------------|----------------|-------------------|-------------------|----------|
| Deposit Date | Cash Total | Check Total | Total Deposit Amount (Cash, Chk) | Membership Cards | Little Loop Fees 2021-2025 | Community Event Fees | Soccer Field Rental | Diamond Rental | WSYHA Travel Fees | Total | |
| 9/2/2021 | \$ 30.00 | \$ 500.00 | \$ 530.00 | | \$ 500.00 | \$ 450.00 | | | | \$ 500.00 | |
| 9/10/2021 | \$ 30.00 | \$ 450.00 | \$ 480.00 | \$ 30.00 | | | | | | \$ 480.00 | |
| 9/16/2021 | | \$ 300.00 | \$ 300.00 | | | \$ 450.00 | \$ 300.00 | | | \$ 300.00 | |
| 9/20/2021 | | \$ 3,300.00 | \$ 3,300.00 | | | | \$ 3,300.00 | | | \$ 3,300.00 | |
| 9/29/2021 | | \$ 440.00 | \$ 440.00 | | | | \$ 440.00 | | | \$ 440.00 | |
| 9/30/2021 | \$ 30.00 | \$ 11,542.00 | \$ 11,572.00 | \$ 30.00 | \$ 500.00 | \$ 450.00 | \$ 3,600.00 | \$ 440.00 | \$ 6,552.00 | \$ 5,020.00 | |
| Bounced/Check Returned | | | | | | | | | | | |
| Total: | \$ 90.00 | \$ 11,942.00 | \$ 11,972.00 | \$ 30.00 | \$ 500.00 | \$ 450.00 | \$ 3,600.00 | \$ 440.00 | \$ 6,552.00 | \$ 5,020.00 | |
| Highway Total | | | | | | | | | | | |
| Rec Total | | | | | | | | | | | |
| Online Transactions (Settled Batches) | | | | | | | | | | | |
| Settled Date | Settled Total | Settled Date | Settled Total | Settled Date | Settled Total | Settled Date | Settled Total | Settled Date | Settled Total | Credit Card Total | Total |
| 9/9/2021 | \$ 10.00 | | | | | | | | | \$ 10.00 | \$ 10.00 |
| Total Disbursement Summary / Revenue (Cash + Check + Credit Cards) | | | | | | | | | | | |
| Membership Cards | \$ 40.00 | | | | | | | | | | |
| Little Loop Fees 2021-2025 | \$ 500.00 | | | | | | | | | | |
| Community Event Fees | \$ 450.00 | | | | | | | | | | |
| Soccer Field Rental | \$ 3,600.00 | | | | | | | | | | |
| Diamond Rental | \$ 440.00 | | | | | | | | | | |
| WSYHA Travel Fees | \$ 6,552.00 | | | | | | | | | | |
| Total | \$ 11,582.00 | | | | | | | | | | |
| Total Registrations | | | | | | | | | | | |
| Program | Resident | Non-Resident | Undefined | Total | | | | | | | |
| Membership Cards | 17 | 0 | 0 | 0 | | | | | | | |
| Total | 17 | 0 | 0 | 0 | | | | | | | |

Check Totals Against
Disbursement Income Report
Disbursement Detail Report

Current News

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October 2021 Newsletter

Date Published: 09/23/2021

Author: Lauren J. Masset

Reminder: West Seneca Youth & Recreation is CLOSED on Columbus Day (10/11/2021).

All programs including Adult Skate, Open Skate, Over 30 Hockey, and Youth Gym Programs (Youth and Adult) are contingent upon proper staffing levels. The department currently does not have enough staff to run any programs. Program start dates have been delayed. To apply, see the Now Hiring section below.

The Enchanted Path will be held on October 15, 2021, from 6:00 - 8:00 PM inside the CCL. More information: https://westsenecany.myrec.com/info/activities/program_details.aspx?ProgramID=29863

The department office is open during its regular hours of operation Monday – Friday from 9:30 – 11:30 AM and 2:30 - 4:30 PM. We highly suggest that you call 716-674-6086 before you come to ensure we are not closed due to low staffing.

Resident ID Cards are no longer valid regardless of the expiration date, you now need a Membership Card please visit our website for more information.

Link: https://westsenecany.myrec.com/info/activities/program_details.aspx?ProgramID=29834

Please do not forget to check out the Discover West Seneca Series (<http://www.burchfieldnac.org/discover-w-s/>) and Town of West Seneca Parks Tour and Activity Guide (http://www.westseneca.net/application/files/4515/9223/2699/2020_Town_of_West_Seneca_Parks_Tour_Activity_Book_.pdf).

We are NOW HIRING for several part-time positions such as Clerk Typist (which is required to return our office to our regular hours of operation), Youth Service Coordinator and various Recreation Attendant positions for programs such as Adult Skate, Open Skate, Over 30 Hockey, Youth Gym Youth Programs, Adult Gym Adult Programs and more. **All programs are contingent upon staffing levels.** Apply today! Now Hiring Link: <http://www.westseneca.net/departments-and-services/youth-recreation/youth-gym-3#gsc.tab=0>

Continues Applications Accepted For:

Recreation Attendant, Part-Time various positions such as but not limited to ice rink guard (16+), youth gym attendant (18+), camp staff (18+), certified aquatics staff (16+). We need Rec Attendants PT for 2021 programs (Adult Skate, Open Skate, Pickleball, Basketball, Open Gym, and More)! The gym will remain closed for programming until the gym positions are filled. Open/Adult Skate and Youth Gym Programs will not run until the rink positions are filled for the 2021-22 season. Apply Today!

Clerk Typist, Part-Time: Requirements include being proficient in Microsoft Excel, Word, and Outlook. Send the completed application along with a current resume to The Town of West Seneca, Recreation Department, 1250 Union Road, West Seneca, NY 14224. The department office will remain under appointments being required for membership cards and walk in registration until this position is filled.

Now Hiring Link: <http://www.westseneca.net/departments-and-services/youth-recreation/youth-gym-3#gsc.tab=0>

APPLY TODAY! offering & running safe & successful Recreation programs is dependent upon OUR STAFF / STAFFING LEVELS!

This document does not contain all department information. Please visit our website (www.westsenecarecreation.com) for more information.

Last Modified on 9/23/2021 1:53:53 PM by Lauren Masset | Created on 9/23/2021 1:53:53 PM by Lauren Masset

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Current News[EDIT THIS NEWS ARTICLE](#) | [DELETE THIS NEWS ARTICLE](#)**Open Jobs / Now Hiring**

Date Published: 07/19/2021

Author: Lauren J. Masset

Information on West Seneca Youth & Recreation Open Jobs

For information regarding OPEN JOBS in other Town of West Seneca departments please visit this link:

<http://www.westseneca.net/jobs#gsc.tab=0>**How to submit your application to West Seneca Youth & Recreation:**

1. Obtain a West Seneca Youth & Recreation Employment Application. Applications can be found:
 - a. Online via this link:
http://www.westseneca.net/application/files/1416/0797/1305/Recreation_Department_Application_2021.pdf
 - b. In Person at the Recreation Office (on the flyer wall, next to our teller window) inside the Community Center and Library located at 1300 Union Road, West Seneca, NY, 14224.
2. Complete the application, attach a letter of recommendation, any valid First Aid + BLS/CPR certifications that you have.
3. Submit your completed application, letter of recommendation and valid certifications via:
 - a. In Person: inside the Community Center and Library located at 1300 Union Road, West Seneca, NY, 14224,
Monday - Friday, between 9:30 AM - 11:30 AM or 2:30 PM - 4:30 PM.
 - b. Via USPS: Recreation, 1250 Union Road, West Seneca, NY, 14224.
 - c. Via Email: lmasset@twsny.org

Year Round Current Job Openings / Postings[Youth Service Coordinator PT \(\\$17.00/hour\) Click HERE for more information.](#)**Fall/Winter/Spring 2021-2022 Current Job Openings / Postings**[Fall/Winter/Spring 2021-2022 Recruitment Efforts Log - Click Here](#)**Title: Ice Rink Guard PT (Recreation Attendant PT)**

Program: Open Skate

Shifts: Wednesday from 6:15 PM - 8:15 PM and/or Saturday from 12:45 PM - 2:45 PM and/or Sunday from 12:45 PM - 2:45 PM. Typically 1-2 shifts per week. From Early-October through April 1.

Rate of Pay: \$15.00 - \$15.50 / Hour

Requirements: Must be 16 years of age or older. Must have the ability to Ice Skate.

Preference Given To: Applicants with a valid First Aid/CPR certification, Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends.

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Ice Rink Guard PT (Recreation Attendant PT)

Program: Adult Skate

Shifts: Tuesday and Thursday from 9:15 AM - 11:30 AM. From Early-October through April 1. Typically 2 shifts per week.

Rate of Pay: \$15.50/Hour

Requirements: Must be 18 years of age or older. Must have the ability to Ice Skate. Must have the ability to use the MyRec Computer System (new this season). Must have valid First Aid/CPR certification.

Preference Given To: Applicants with a valid First Aid/CPR certification, Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends.

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Ice Rink Guard Supervisor (Recreation Attendant PT)

Program: Open Public Skate

Shifts: Wednesday from 6:00 PM - 8:15 PM and/or Saturday from 12:0 PM - 2:45 PM and/or Sunday from 12:30 PM - 2:45 PM.

Typically 1-2 shifts per week. From Early-October through April 1. 3 shifts per week. From Early-October through April 1. This position may also be required to work the Adult Skate shifts, see the Adult Skate section of this posting.

Rate of Pay: \$16.50/Hour

Requirements: Must be 18 years of age or older. Must have the ability to Ice Skate. Must have the ability to use the MyRec Computer System (new this season). Must have a valid First Aid/CPR certification from the department's approved list.

Preference Given To: Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends.

- BLS/CPR Certification from this list:

<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>

- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)

<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Ice Rink Guard Assistant Supervisor (Recreation Attendant PT)

Program: Open Public Skate

Shifts: Wednesday from 6:00 PM - 8:15 PM and/or Saturday from 12:0 PM - 2:45 PM and/or Sunday from 12:30 PM - 2:45 PM.

Typically 1-2 shifts per week. From Early-October through April 1. 3 shifts per week. From Early-October through April 1. This position may also be required to work the Adult Skate shifts, see the Adult Skate section of this posting.

Rate of Pay: \$16.00/Hour

Requirements: Must be 18 years of age or older. Must have the ability to Ice Skate. Must have the ability to use the MyRec Computer System (new this season). Must have a valid First Aid/CPR certification from the department's approved list.

Preference Given To: Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends.

- BLS/CPR Certification from this list:

<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>

- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)

<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Over 30 Hockey Program Attendant (Recreation Attendant PT)

Program: Over 30 Hockey (Mens)

Shifts: Tuesday 10:15 PM - 12:30 AM. From Early-October through April 1.

Rate of Pay: \$16.50/Hour

Requirements: Must be 18 years of age or older. Must have the ability to Ice Skate. Must have a valid First Aid/CPR certification from the department's approved list.

Preference Given To: Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends.

- BLS/CPR Certification from this list:

<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>

- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)

<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Youth Gym Program Leader (Recreation Attendant PT)

Program: Youth Gym Programs

Shifts: Monday and/or Tuesday from 5:30 PM - 8:15 PM, set up 5:30 - 5:50, program times 6-6:50 and 7:00 - 7:50, break down 8:00 - 8:10. From Early-October through April 1.

Rate of Pay: \$16.50/Hour

Requirements: Must be 18 years of age or older. Must have the ability to use the MyRec Computer System (new this season). Must have a valid First Aid/CPR certification from the department's approved list.

Preference Given To: Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends. With your employment application, please submit your program proposal which should include the program name, intended program age group, program activity type, detailed lesson plans for each session date, number of session dates, length of time of each session, equipment needed. You will be assigned one Youth Gym Program Attendant to assist with your program.

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Youth Gym Program Attendant (Recreation Attendant PT)

Program: Youth Gym Programs

Shifts: Monday and/or Tuesday from 5:30 PM - 8:15 PM, set up 5:30 - 5:50, program times 6-6:50 and 7:00 - 7:50, break down 8:00 - 8:10. From Early-October through April 1.

Rate of Pay: \$15.00 - \$15.50/hour

Requirements: Must be 18 years of age or older. Must have the ability to use the MyRec Computer System (new this season).

Preference Given To: Applicants with experience and valid First Aid/CPR certifications.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends..

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Title: Youth Gym Program Leader (Recreation Attendant PT)

Program: Adult Programs in the CCL Youth Gym (Pickleball, Basketball, Indoor Laps)

Shifts: Monday and/or Tuesday and/or Wednesday and/or Friday from 9:30 AM - 11:30 AM, set up 9:30 - 9:50, program time 10:00 - 10:50 AM, breakdown 11:00 - 11:20 AM. From Early-October through April 1.

Rate of Pay: \$16.50/Hour

Requirements: Must be 18 years of age or older. Must have the ability to use the MyRec Computer System (new this season).

Must have a valid First Aid/CPR certification from the department's approved list.

Preference Given To: Applicants with experience.

Other Information: May also be required to assist at department events and programs on other weekdays and weekends.

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list (Winter Any Page) (Summer Only Page 1)
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

Summer 2021 Job Openings / Postings - For 2022 these postings, jobs and/or requirements could change. We suggest checking back in early 2022 for Summer 2022.

Title: Pool Supervisor and Assistant Pool Supervisors (Lifeguard PT) Requirements and Information:

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>
- Lifeguarding for both a Level IIa and IIb pool from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/aquacert.pdf>
- Epi-Pen from this link:
<https://www.redcross.org/take-a-class/classes/anaphylaxis-and-epinephrine-auto-injector--online-course/a6R0V0000015EUe.html>
- WSI/PSI from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/psi.pdf>
- Lifeguard Management (with in person testing) from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cad.pdf>

- Background: Must have one season as a NYS Camp Aquatics Director or 2 seasons experience consisting of 12 weeks of camp lifeguard experience (at a camp that had more than on lifeguard supervising) or 18 weeks as a lifeguard at a pool/beach that had more than one lifeguard supervising.
- Must be 21 years of age or older.
- Pool Supervisor must begin work June 1.
- The Pool Supervisor and Assistant Supervisors also act as the Summer Camp Aquatics Director.

Title: Head Lifeguards (Lifeguard PT) Requirements and Information:

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>
- Lifeguarding for both a Level IIa and IIb pool from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/aquacert.pdf>
- Epi-Pen from this link:
<https://www.redcross.org/take-a-class/classes/anaphylaxis-and-epinephrine-auto-injector--online-course/a6R0V0000015EUe.html>
- Lifeguard Management (with in person testing) from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cad.pdf>
- Must be 18 years of age or older.
- Background: Have at least 2 seasons of lifeguarding experience.

Title: Swim Instructor Lifeguards (Lifeguard PT) Requirements and Information:

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>
- Lifeguarding for a Level IIa pool only from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/aquacert.pdf>
- Epi-Pen from this link:
<https://www.redcross.org/take-a-class/classes/anaphylaxis-and-epinephrine-auto-injector--online-course/a6R0V0000015EUe.html>
- WSI/PSI from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/psi.pdf>
- Must be 16 years of age or older.
- \$00.50 cents per hour pay raise (on top of hourly wage).

Title: Lifeguards (Lifeguard PT) Requirements and Information:

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>

- Lifeguarding for a Level IIa pool from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/aquacert.pdf>
- Epi-Pen from this link:
<https://www.redcross.org/take-a-class/classes/anaphylaxis-and-epinephrine-auto-injector--online-course/a6R0V0000015EUe.html>
- Must be 16 years of age or older.
- \$14.00 - \$14.25 per hour plus a possible \$250 bonus.

Title: Summer Day Camp Counselor and Assistant Counselor (Recreation Attendant PT) Requirements and Information:

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from page one only on this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>
- Epi-Pen from this link:
<https://www.redcross.org/take-a-class/classes/anaphylaxis-and-epinephrine-auto-injector--online-course/a6R0V0000015EUe.html>
- Must be 18 years of age or older.

Title: Summer Day Camp Director and Assistant Director (Recreation Attendant PT) Requirements and Information:

- BLS/CPR Certification from this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>
- First Aid Certification from page one only on this list:
<https://www.health.ny.gov/environmental/outdoors/camps/docs/firstaid.pdf>
- Epi-Pen from this link:
<https://www.redcross.org/take-a-class/classes/anaphylaxis-and-epinephrine-auto-injector--online-course/a6R0V0000015EUe.html>
- Background: Must have 24 weeks administrative or supervisory experience at a camp program.
- Must be 21 years of age or older.
- Camp Director must begin work June 1.

Continues Applications Accepted - Even if we are not hiring, we will keep these on file for 3 months, in the event a position opens within that 3 months, you will be contacted for an interview.

Clerk Typist PT - [Click here for more information.](#)

Recreation Attendant PT - Assists at various Recreation programs, must be 18 years of age or older, hourly wage varies.

Notes:

On 9/22/2021 the Youth Service Coordinator job was posted to Indeed by HR. WSREC posted the job to their website and FB. The job later appeared on the TWS website and FB.

On 6-1-2020 the Adult Skate, Open Public Skate, Youth Gym Youth Programs, and Youth Gym Adult Programs jobs were posted for the 2020-2021 season. These jobs were not filled for the 2020-2021 season, therefore these programs did not run. The jobs remain posted and were updated on 3-26-2021 for the 2021-2022 season. Adult Skate, Open Public Skate, Youth Gym Youth Programs, and Youth Gym Adult Programs are contingent upon filling these positions. These jobs were re-posted in a different format, in an attempt to gain applicants for the upcoming season on 7/19/2021.

On 3-12-2020 the Adult Basketball, Adult Pickleball, and Adult Laps jobs were posted. All programs are contingent upon proper staffing levels. As of 4/23/2021 there have been no applicants. These jobs were re-posted in a different format, in an attempt to gain applicants for the upcoming season on 7/19/2021.

In 2019 the Continuous Applications Accepted For jobs were posted.

Job Postings are posted to the department's social media accounts on a regular basis. The department also sends them to various outlets throughout the year.

Last Modified on 9/27/2021 9:08:50 AM by Lauren Masset | Created on 7/19/2021 12:36:00 PM by Lauren Masset

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Current News[EDIT THIS NEWS ARTICLE](#) | [DELETE THIS NEWS ARTICLE](#)**Fall/Winter/Spring 2021-2022 Employee Recruitment Efforts**

Date Published: 07/27/2021

Author: Lauren J. Masset

All West Seneca Youth & Recreation Fall/Winter/Spring programs such as but not limited to Open Skate, Adult Skate, Over 30 Hockey, Youth Gym Youth Programs and Youth Gym Adult Programs are contingent upon proper staffing levels. The department worked with HR to update and create the Fall/Winter/Spring job postings for various department programs. The job postings were released on July 19, 2021.

A complete list of these job postings can be found here:

<https://westsenecany.myrec.com/info/news/details.aspx?NewsID=4530>

The total number of applications completed in full received:

Ice Rink Guard (Open Skate): 2

Ice Rink Guard (Adult Skate): 0

Ice Rink Leadership (Open Skate, as needed Adult Skate): 0

Over 30 Hockey: 0

CCL Youth Gym Programs Leader (Youth Programs): 1

CCL Youth Gym Programs Attendant (Youth Programs): 0

CCL Youth Gym Programs Leader (Adult Programs): 0

CCL Youth Gym Programs Attendant (Adult Programs): 0

The department's recruitment efforts can be found below:**Posted to West Seneca Youth & Recreations Facebook:**

2021 July: 19, 20, 21, 22, 23, 26, 27, 28, 29, 30

2021 August: 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 31

2021 September: 1, 2, 3, 7, 8, 9, 10, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 27, 28, 29, 30

2021 October: 1

Emailed to Previous Employees (2019/20 Winter Staff, 2021 Summer Staff):

2021 July: 19, 26

2021 August: 2, 9, 17, 23, 30

2021 September: 1, 2, 3, 7, 13, 20, 27

Called Previous Employee (2019/20 Winter Staff, 2021 Summer Staff):

2021 September: 8, 15, 21, 27

Previous Employees:

Total on List: 50

Total Opted Out of List (ie: no interest, do not contact again, transfer to another dept): 38

Total Who Responded w/ Interest: 1

Emailed to our Job Recruitment Email List (see below for the list)

2021 July: 19, 26

2021 August: 2, 9, 17, 23, 30

2021 September: 7, 13, 20, 27

The Job Recruitment Email list is a list of contact information for over 170 groups, organizations, churches, school districts, colleges, youth bureaus, recreation departments, athletic groups/teams, service clubs, etc... in the following counties: Erie, Genesee, Niagara, Wyoming.

Emailed to the Youth & Recreation Commission Members:

2021 August: 23, 30

2021 September: 7, 13, 20, 27

Other Efforts:

Job postings are included in the department's monthly newsletter (online and print).

The WS Sun/WS Bee ran the job openings in various editions.

LM emailed AK/MAM requesting the Fall/Winter/Spring job postings be hung on the bulletin board at Town Hall on July 19, 2021.

LM hung a large poster in the CCL Hallway and CCL Youth Gym Window (facing the Veterans Walkway) with the Fall/Winter/Spring job postings on July 20, 2021. The poster is still hanging as of the date/time this document was published.

JD had Job Posting Flyer's/Listing & Employment Applications on the West Seneca Youth & Recreation table/kids zone at National Night Out on 8/3/2021.

A poster of the job openings as placed at the West Seneca Ice Rink on 9/1/2021.

A NOW HIRING poster was placed at the Splash Pad on 9/13/2021.

Last Modified on 9/29/2021 12:23:27 PM by Lauren Masset | Created on 7/27/2021 12:29:47 PM by Lauren Masset

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| Edit Delete | Fall 2021 Job Recruitment Email List | fall_job_recruitment_email_list_2021listed_updated_9.docx | 09/15/2021 by Lauren Masset |