

## TOWN OF WEST SENECA



ENGINEERING DEPARTMENT

TOWN SUPERVISOR  
GARY A. DICKSON  
TOWN COUNCIL  
WILLIAM P. HANLEY JR.  
JEFF PIEKAREC  
JOSEPH CANTAFIO  
WILLIAM BAUER

September 15, 2021

Honorable Town Board  
Town of West Seneca

**Re: Town Hall Sign replacement – Bidding of sign replacement**

Honorable Board Members,

As you are aware, the signage at the Town hall facility at the corner of Main and Union was ruined after a recent accident. As requested by the supervisor's office, we have completed design documents for replacement of this sign. Please authorize this project to go to bid with a bid opening date of *Tuesday* October 12<sup>th</sup>, 2021 at 2:00pm. Bid documents will be available on Thursday September 23<sup>rd</sup>. The authorization would include the Town Clerk posting the advertisement for bid in the Town's legal newspaper.

Very truly yours,

*Steven R. Tanner, P.E.*

Steven R. Tanner, P.E.  
Town Engineer

cc: Files: TB.  
Project

DOCUMENT 00020  
ADVERTISEMENT FOR BIDS

Town of West Seneca  
1250 Union Road  
West Seneca, New York 14224

Separate sealed Bids for the Town Hall Sign Replacement will be received by the Town Clerk at the office of the Town of West Seneca until **11:00 a.m. on October 12th, 2021**, and publicly opened and read aloud in the Town of West Seneca Engineering Department. This project involves the demolition of a portion of the remaining sign, installation of new brick, precast concrete, electrical work, sign board and additional footers for the sign.

Copies of the Contract Documents may be **examined** free of charge at the following location during regular business hours:

1. Town of West Seneca  
1250 Union Road  
West Seneca, NY 14224

Copies of the **Contract Documents** will be available, as of **September 23, 2021**, at the office of the **West Seneca Town Clerk only** and copies will be furnished upon submission to the Town Clerk of a non-refundable deposit of \$50 per set, made payable to the Town of West Seneca. If the set is to be mailed a second check in the amount of \$25 shall be provided to the Town Clerk to cover mailing costs.

A pre-bid conference will not be required for this project.

Questions regarding the project are to be emailed to CPL, attn: Steven R. Tanner, P.E. at [staner@cplteam.com](mailto:staner@cplteam.com) prior to **4:00 p.m. on October 5th, 2021**, allowing time for responses prior to the receipt of bids. If necessary, an Addendum will be issued by 5:00 p.m. (Local Time) on **October 7th, 2021**.

Each bid must be accompanied by a certified check or bid bond from a domestic carrier licensed to do business in the State of New York in the amount of not less than five (5%) of the amount of the bid submitted.

Bidders on this work will be required to comply with the President's Executive Order Nos. 11,246 and 11,375 which prohibit discrimination in employment regarding race, creed, color, sex, or national origin.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

A Statement of Non-Collusion and Performance and Payment Bonds will be required for this project. The Town of West Seneca is exempt from the payment of sales and compensation use taxes of the State of New York and of cities and counties on all materials, equipment, and supplies sold to the Town of West Seneca pursuant to this contract. The sales tax exemption is extended to the Contractor, Subcontractors, and their suppliers

All bids shall be binding for a period of forty-five (45) days after the bid opening date. The Town of West Seneca reserves the right to reject any and all bids and to waive any informalities therein.

Date: September 21, 2021  
Amy Kobler  
Town Clerk