



# TOWN OF WEST SENECA

BRIAN J. ADAMS  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TO: Honorable Town Board  
FROM: Brian Adams  
DATE: September 15, 2021  
RE: **VEHICLE PURCHASE-HIGHWAY DEPARTMENT**

Dear Honorable Town Board:

Please approve the request allowing the Highway Superintendent to complete a mini-bid via NYS Office of General Services contact award #23166. The mini bid will be for the purchase of a new pickup truck in the Highway department. Funds are available in the equipment line 2.5110.0200.

Sincerely,

Brian Adams

Superintendent of Highways



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