

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board
FROM: Brian Adams
DATE: August 31, 2021
RE: **DEPARTMENT TRANSFER**

Dear Honorable Town Board Members:

Please terminate Andrew Kocieniewski as a Sanitation Seasonal Part-time Laborer and appoint him as a Buildings and Grounds Department Seasonal Part-time Laborer effective September 7, 2021 – November 19, 2021 at a rate of \$12.50 an hour.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Adams", written over a white background.

Brian Adams
Superintendent of Highways

