

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board
FROM: Brian J. Adams
DATE: September 1, 2021
RE: **HIGHWAY LABORER APPOINTMENT**

Dear Honorable Town Board Members:

Please terminate Kevin O'Shaughnessy as a Sanitation Motor Equipment Operator and appoint him as a Highway Laborer Group 1, Step 3 at a rate of \$24.91 per hour effective September 7, 2021.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to be "BJA", written over a white background.

Brian J. Adams
Superintendent of Highways

