

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board
FROM: Brian J. Adams
DATE: August 18, 2021
RE: **BUILDINGS & GROUNDS APPOINTMENT**

Dear Honorable Town Board Members:

Please terminate Zachary Lembke as a Buildings & Grounds Part Time Seasonal Laborer and appoint him as a Buildings & Grounds Full Time Laborer Group 1, Step 1 at a rate of \$22.58 per hour effective August 24, 2021 as per the Blue Collar Contract.

Zachary has been a Town employee within the department since 2018. He has shown himself to be hard working, dependable, and an asset to the department.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to be "BJA", written over a horizontal line.

Brian J. Adams
Superintendent of Highways

