

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board

FROM: Brian J. Adams

DATE: July 27, 2021

RE: Budget Transfer

Dear Honorable Town Board:

Please approve the attached budget transfer request from line item 1.9950.975 to line item 01711000.50445 for the purchase of the roof replacement at the Harlem Road Park maintenance building.

Sincerely,

Brian J. Adams

Superintendent of Highways



**Town of West Seneca
Budgetary Transfer Request
2020**

From:

Account Number	Description	Amount
1.9950.975	Transfer to capital	\$12,500.00

Account Number	Description	Amount
01711000.50445	Building Repair (Roof)	\$12,500.00

Justification: Roof Repair at Harlow Road Park

Brian J. Adams
DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department

INITIAL

DATE