

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board

FROM: Brian Adams

DATE: July 21, 2021

RE: **RETIREMENT**

Dear Honorable Town Board Members:

Please accept the retirement of Steven Amoia from his position as a Building and Grounds General Crew Chief. His last day of work will be September 19, 2021, His official retirement date will be effective September 20, 2021.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Adams", written over a large, stylized, scribbled-out area.

Brian Adams
Superintendent of Highways

