

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: Honorable Town Board
FROM: Brian Adams
DATE: May 11, 2021
RE: **VEHICLE PURCHASE-Buildings and Grounds**

Dear Honorable Town Board:

Please approve the request allowing the Highway Superintendent to complete a mini-bid via NYS Office of General Services contact award #23166. The mini bid will be for the purchase of two (2) new pickup trucks with plows for the buildings and grounds department. Funds are available in the equipment line 01711000.50200

Sincerely,

A handwritten signature in black ink, appearing to be "Brian Adams", written over a white background.

Brian Adams

Superintendent of Highways

