

TOWN OF WEST SENECA



AMY M. KOBLER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
GARY A. DICKSON

TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
WILLIAM P. HANLEY JR.
JEFF PIEKAREC

To: West Seneca Town Board

From: Amy Kobler, Town Clerk

Date: May 13, 2021

Re: Appointment of Mary-Elizabeth Hall as part-time clerk typist

Honorable Board Members:

Kindly appoint Mary-Elizabeth Hall as part-time clerk typist at a rate of \$15 per hour effective May 18, 2021 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel. This hiring is contingent upon background check and drug test as outlined in Town Code Chapter 25.

This position fills a vacancy from January 4, 2021 and is included in the 2021 budget.