



Town of West Seneca

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MEMO

To: The Honorable Town Board

From: Tina M. Hawthorne, Town Attorney

Date: May 12, 2021

Subject: Creation of Citizen Police Advisory Committee

Kindly adopt the attached resolution creating the Citizen Police Advisory Committee pursuant to the Police Reform Plan previously adopted by the Board.

**RESOLUTION FOR CREATION OF
CITIZEN POLICE ADVISORY COMMITTEE**

WHEREAS, the Town of West Seneca (hereinafter referred to as “Town”) understands that maintaining public safety is vital to the community and is one of the essential roles of government, and the Town, in working toward maintaining a safe community, strives to achieve mutual trust and respect between the police and the community; and

WHEREAS, the Town, by prior resolution, accepted and adopted a Policing Reform Plan that resulted from the Police Reform & Reinvention Collaborative and endeavored to use it as a guide for future decision-making; and

WHEREAS, the West Seneca Policing Reform Plan recommended that the Town form a Citizen Police Advisory Committee for the benefit of the Town and community; and

NOW THEREFORE, be it resolved that the Town of West Seneca hereby creates a Citizen Police Advisory Committee as follows:

1. The Committee shall be an advisory committee to the Town Board. In their capacity, the Committee shall make recommendations and follow up on recommendations approved by the Town Board as it relates furthering the Policing Reform Plan and increasing citizen participation and involvement with local policing, including reviewing the annual survey conducted by the Town to gain the perspective of the community on the West Seneca Police Department.
2. The Committee shall consist of fifteen (15) members. The initial membership shall consist of those individuals that made up the West Seneca Reform & Reinvention Task Force. The Task Force will transition into the Committee.
3. The Committee shall be open to new membership. And any new members or vacancies shall be appointed/filled by the Town Board.
4. The following individuals shall act as advisors to the Committee: Town Supervisor, Chief of Police, Assistant Chief of Police, Captain of Patrol, and Captain of Administration/Public Information Officer.
5. At the first meeting of the Committee, the Committee shall appoint a Chair of the Committee and a secretary to the Committee.
6. The Committee shall meet on a quarterly basis beginning in July of 2021.
7. The Committee shall work in partnership with the Community Outreach Liaison/Division of the West Seneca Police Department to explore ways to increase citizen participation and involvement in community policing.
8. No member of the Committee shall be compensated by the Town for their work on the Committee.