



TOWN OF WEST SENECA

LAUREN J. MASSET
RECREATION SUPERVISOR

TOWN SUPERVISOR
GARY DICKSON
TOWN COUNCIL
WILLIAM HANLEY
WILLIAM BAUER
JOSEPH CANTAFIO
JEFFREY PIEKAREC

TO: Honorable Town Board / Town of West Seneca

FROM: Lauren J. Masset
Recreation Supervisor

DATE: April 12, 2021

RE: Title Change for Joseph Drajem (Recreation Attendant PT to Youth Service Coordinator PT)

Kindly move to change the title and pay rate of Joseph Drajem from Recreation Attendant (part-time) at the rate of \$13.50/hour to Youth Service Coordinator (part-time) at a rate of pay of \$17.00/hour, effective May 2, 2021.

Please advise if Joseph Drajem will qualify for the Summer 2021 Employee Bonus.

Joseph Drajem will be required to obtain all required certifications by June 10, 2021 and attend all department trainings.

Please advise the Finance Department that this position will be paid from Salary of Other Employees – Part Time account line 1.7140.0149.

Furthermore, authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Notes:

Mr. Drajem is currently working for the department and has worked for the department since 2017. He has held entry level and leadership level positions.