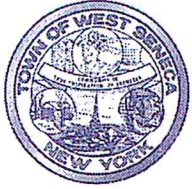


TOWN OF WEST SENECA



ENGINEERING
DEPARTMENT

TOWN SUPERVISOR
GARY A. DICKSON

TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
WILLIAM P. HANLEY JR.
JEFF PIEKAREC

March 30, 2021

Honorable Town Board

Town of West Seneca

Re: **Wide Format Plotter**
Request to Accept Bid

Honorable Board Members,

Bids for the lease of a Wide Format Plotter were received on March 29th at 2:00pm. The low bidder is WNY Imaging Systems. We have had multiple copiers in the Town's offices from WNY Imaging Systems over the past several years and have been very happy with their service. We recommend awarding the contract to WNY Imaging in the Amount of \$379.00/mo. Lease + \$95.00/mo. Maintenance and replace the current Kyocera TASKalfa 4550i with a Kyocera TASKalfa 3252ci at no charge. Please also authorize Supervisor Dickson to sign the agreement for this lease.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Ronald Pfeil".

Ronald Pfeil

Principal Engineering Assistant

cc: file TB

