

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board

FROM: Brian Adams

DATE: February 9, 2021

RE: **TERMINATION**

Dear Honorable Town Board Members:

Please accept this letter to formally terminate John Norman from his position as a Highway Laborer effective October 31, 2020.

Also, please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to read "BA", written over a white background.

Brian Adams
Superintendent of Highways

