

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: Honorable Town Board
FROM: Brian Adams
DATE: February 16, 2021
RE: VEHICLE PURCHASE-ENGINEERING DEPARTMENT

Dear Honorable Town Board:

Please approve the request allowing the Highway Superintendent to complete a mini-bid via NYS Office of General Services contact award #23166. The mini bid will be for the purchase of a new pickup truck in the Engineering department. Funds are available in the equipment line 1.1440.0200.

Sincerely,

A handwritten signature in black ink, appearing to be "BA", written over a white background.

Brian Adams

Superintendent of Highways

