

**West Seneca Town Court  
1250 Union Road  
West Seneca NY 14224  
716-674-5600**

**Jeffrey M. Harrington  
Town Justices**

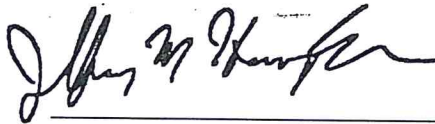
**Shannon E. Filbert  
Town Justices**

**MEMO**

To: Honorable Town Board  
From: Justice Shannon E. Filbert & Justice Jeffrey M. Harrington  
Date: November 18, 2020  
Subject: Katie Almeida Parental Leave

Dear Honorable Town Board Members:

Starting January 2021 Katie Almeida requested to continue her parental leave on a part-time basis through March of 2021.



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Jeffrey M. Harrington  
Town Justice



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Shannon E. Filbert  
Town Justice