



## TOWN OF WEST SENECA

**MEGAN K. WNEK, CPA**  
DIRECTOR OF FINANCE

TOWN SUPERVISOR  
**GARY A. DICKSON**  
TOWN COUNCIL  
**WILLIAM BAUER**  
**JOSEPH J. CANTAFIO**  
**JEFF PIEKAREC**  
**WILLIAM P. HANLEY**

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**TO:** Honorable Town Board / Town of West Seneca

**FROM:** Megan K. Wnek, CPA  
Director of Finance

**DATE:** November 9, 2020

**RE:** Budget Transfer – Assessor

Kindly authorize a budget transfer for \$1,000 from Town Assessor Continuing Education 01.1355.0414 to 01.1355.0415 supplies for the annual RPS Licensing Fee.

**Town of West Seneca  
Budgetary Transfer Request  
2020**

From:

Account Number	Description	Amount
1135500 50414	Continuing Education	1,000.00

Account Number	Description	Amount
1135500 50415	Supplies	1,000.00

Justification: RPS Annual Licensing Fee



DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked  
Finance Department

MW

INITIAL

11/4

DATE

**Office of Real Property Tax Services**

New York State Department of Taxation and Finance  
W.A. Harriman State Campus  
Albany, NY 12227

**INVOICE**

INVOICE NO.	
RP 20-70	
DATE	TERMS
10/27/2020	Net 60 Days
REGION:	Western
SWIS CODE:	146800

**BILL TO:**  
Town of West Seneca  
Erik Finbar, Appointed Assessor  
Town Hall  
1250 Union Rd  
West Seneca, NY 14224

DESCRIPTION	
RPS Annual Licensing Fee for Fiscal Year 2020-21	
Fee Schedule	
Number of Parcels	Fee
0 - 500	\$ 750
501 - 1,000	\$ 850
1,001 - 2,000	\$1,000
2,001 - 3,000	\$1,200
3,001 - 4,000	\$1,300
4,001 - 6,000	\$1,500
6,001 - 8,000	\$1,650
8,001 - 10,000	\$1,750
10,001 - 20,000	\$1,950
20,001 - 40,000	\$2,100
Over 40,000	\$2,200
<b>Amount Due \$1,950.00</b>	

This bill is for the Annual Licensing Fee which is charged to all users of the New York State Real Property System. This fee has been established in accordance with section 190-3.2(b) of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York. The fee will be used to defray the cost of ongoing software development, software maintenance, system documentation, user documentation and distribution of software and documentation.

**Checks should be made payable to:  
Commissioner of Taxation and Finance**

**Please include a copy of this invoice with your payment.**

**Please remit payment to the following address:**  
Office of Real Property Tax Services  
WA Harriman State Campus  
Building 8A - Check Processing Unit  
Albany, NY 12227