

## TOWN OF WEST SENECA



ENGINEERING DEPARTMENT

TOWN SUPERVISOR  
GARY A. DICKSON  
TOWN COUNCIL  
WILLIAM P. HANLEY JR.  
JEFF PIEKAREC  
JOSEPH CANTAFIO  
WILLIAM BAUER

September 8, 2020

Honorable Town Board  
Town of West Seneca

**Re: Bidding of Plant 6 Sewer Pump Station Mechanical Work**

Honorable Board Members,

Please approve the bidding of the Plant 6 HVAC improvements at the Plant 6 Sewer Pump Station located off of Mineral Springs Road. This project will improve the air circulation and air quality at this pump station that also houses offices for the Town's pump station maintenance crew. If approved for bidding, documents will be available to contractors on Wednesday September 16, 2020 at CPL's Buffalo office and we will open bids on October 8<sup>th</sup> at 2:00pm at the West Seneca Community Room. A copy of the advertisement for bids accompanies this request.

This work will be paid for with monies in reserve funding for sewer district 6.

Please contact me should you have any questions about this project.

Very truly yours,

Steven R. Tanner, P.E.  
Town Engineer

cc: Files: TB.  
Project

**DOCUMENT 00020  
ADVERTISEMENT FOR BIDS**

Town of West Seneca  
1250 Union Road  
West Seneca, NY 14224

Separate sealed bids will be received by the Town of West Seneca for PS Plant 6 HVAC Improvements project. Bids will be received until 2:00pm (Local Time) on October 8, 2020 at the Town Clerk's Office, then will be walked over to the Community Room at the West Seneca Community Center and Library next door and at said office publicly opened and read aloud.

The Contract Documents may be examined at the following locations:

CPL  
26 Mississippi Street  
Buffalo NY 14203

Copies of the Contract Documents will be available for inspection starting on September 16, 2020 at the office of the Engineer (noted above) and copies will be furnished upon submission to CPL a refundable deposit of \$50 per set, made payable to the Town of West Seneca. If the set is to be mailed a second check in the amount of \$25 shall be made out and provided to CPL to cover mailing costs or by providing Patty Miller at CPL via email at [pmiller@cplteam.com](mailto:pmiller@cplteam.com) your Fed Ex or UPS shipping number.

No pre bid meeting is scheduled. Questions during bidding will be accepted only via email on or before September 30, 2020 by emailing Steve Tanner, P.E. at [stanner@cplteam.com](mailto:stanner@cplteam.com).

Each bid must be accompanied by a certified check or bid bond from a domestic carrier licensed to do business in the State of New York in the amount of not less than five (5%) of the amount of the bid submitted.

Bidders on this work will be required to comply with the President's Executive Order Nos. 11,246 and 11,375 which prohibit discrimination in employment regarding race, creed, color, sex, or national origin.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

Statement of Non-Collusion: Bidders on the contract are required to execute a non-collusive bidding certificate pursuant to Section 103d of the General Municipal Law of the State of New York.

Security for Faithful Performance: The successful bidder will be required to furnish Performance and Labor and Material Payment Bonds written by firms licensed to do business in New York State, each in the amount of one hundred percent (100%) of the contract amounts in accordance with the provisions of the Contract Documents.

Sales and Use of Tax Exemptions: The Town of West Seneca is exempt from the payment of sales and compensation use taxes of the State of New York and of cities and counties on all materials, equipment, and supplies sold to the Town of West Seneca pursuant to this contract. Also exempt from such taxes are purchases by the Contractor and his Subcontractors of materials, equipment, and supplies to be sold to the Town of West Seneca pursuant to this contract, including tangible personal property to be incorporated in any structure, building, or other real property forming part of the project. These taxes are not to be included in the Bid.

All bids shall be binding for a period of forty-five (45) days after the bid opening date. The Town of West Seneca reserves the right to reject any and all bids and to waive any informalities therein.

**Date Issued: September 14, 2020**  
Amy Kobler  
Town Clerk