



TOWN OF WEST SENECA

MEGAN K. WNEK, CPA
DIRECTOR OF FINANCE

TOWN SUPERVISOR
GARY A. DICKSON
TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
JEFF PIEKAREC
WILLIAM P. HANLEY

TO: Honorable Town Board / Town of West Seneca

FROM: Megan K. Wnek, CPA
Director of Finance

DATE: August 31, 2020

RE: Budget Transfers

Kindly authorize a budget transfer for \$2,500 from account 01167000.50200 Central Printing and Mailing Equipment to account 01144000.50200 Engineering Equipment for lease payments for one multi-function plotter.

**Town of West Seneca
Budgetary Transfer Request
2020**

From:

Account Number	Description	Amount
01167000.50200	CENTRAL P&M EQUIPMENT	2,500.00

To:

Account Number	Description	Amount
01144000.50200	ENGINEERING EQUIPMENT	2,500.00

Justification: MULTI FUNCTION PLOTTER LEASE

Meghan Wnek

DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department

MW

INITIAL

8/27

DATE