



## Town of West Seneca

Municipal Building 1250 Union Road West Seneca, New York 14224



TO:

Honorable Town Board

Town of West Seneca

ATTN.:

Supervisor Dickson

FROM:

Daniel M. Denz

Chief of Police

DATE:

August 24, 2020

RE:

Police Officer Donald Hanley

## Dear Honorable Town Board:

Please be advised that Police Officer Donald Hanley will be retiring from service effective, Friday August 28, 2020. Officer Hanley has served the Town of West Seneca for the past thirty five (35) years. I wish him well in his future retirement and all of his future endeavors.

I request the West Seneca Town Board accept his notice of retirement and authorize the Supervisor to sign the necessary forms for Erie County Personnel. Should you have any questions pertaining to this, please do not hesitate to call me. Thank you.

Respectfully

Daniel M. Denz Chief of Police

## TOWN OF WEST SENECA POLICE DEPARTMENT INTRA-DEPARTMENTAL COMMUNICATION

To: Chief Denz	
From: P.O. D. Hanely	
Subject: <u>Retirement</u>	Date: 08.20.2020
Chief:	
Please allow this memo to serve as my notice to you that I intend to retire from the West Seneca	
Police Department effective 8	-28-20
Regards, PO Don Hanley  On Hanley	

Last day of employment will be 8/27