

TOWN OF WEST SENECA



AMY M. KOBLER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
GARY A. DICKSON

TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
WILLIAM P. HANLEY JR.
JEFF PIEKAREC

To: West Seneca Town Board

From: Amy M Kobler, Town Clerk

Date: August 26, 2020

Re: Part-time clerk Shauna Slater & Donna Ferron

Honorable Board Members:

Kindly change the status of part-time clerk Shauna Slater & Donna Ferron to part-time seasonal effective September 7 – November 30, 2020 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Seasonal status will allow for additional hours during the upcoming school tax collection. Seasonal status allows a part-time employee to work up to 35 hours per week for 5 months out of a 12 month period as opposed to the regular 19.5 hours allowed.