

**WEST SENECA TOWN OFFICES**  
**1250 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Minutes #2018-03**  
**February 5, 2018**

Supervisor Sheila M. Meegan called the meeting to order at 3:30 P.M. immediately following the work session.

**ROLL CALL:** Present - Sheila M. Meegan Supervisor  
Eugene P. Hart Councilman  
William P. Hanley, Jr. Councilman

Absent - None

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

The meeting was dedicated to the memory of Mae Limpert, Audrey McNeil, Roger Peck and Dan Castonguay.

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**3-A MINUTES TO BE APPROVED**

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve Minutes #2018-02 of January 29, 2018.

Ayes: All

Noes: None

Motion Carried

**3-B LEGAL NOTICE**

1. Proofs of publication and posting of legal notice: "OF THE ADOPTED BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WEST SENECA, ERIE COUNTY, NEW YORK, AUTHORIZING ADDITIONAL FINANCING FOR PARTIAL RECONSTRUCTION OF AND CONSTRUCTION OF AN ADDITION TO THE PUBLIC LIBRARY BUILDING; ESTIMATING THAT THE TOTAL COST THEREOF IS \$14,932,045; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF \$5,100,000 SERIAL BONDS OF THE TOWN TO FINANCE A PORTION OF SAID APPROPRIATION, IN ADDITION TO THE \$8,432,045 PREVIOUSLY AUTHORIZED AND APPLICATION OF \$1,400,000 OF ENERGY PERFORMANCE CONTRACT FUNDING AND \$1,625,117 GRANT FUNDS EXPECTED TO BE RECEIVED FROM THE STATE OF NEW YORK TO BE EXPENDED TOWARDS THE COST OF SAID OBJECT OR PURPOSE OR REDEMPTION OF THE TOWN'S OBLIGATIONS ISSUED THEREFOR, OR TO BE BUDGETED AS AN OFFSET TO THE TAXES FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS" in the Town of West Seneca, received and filed.

Ayes: All

Noes: None

Motion Carried

**3-C COMMUNICATIONS**

1. Supervisor Meegan re Appointment of Marriage Officer

Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Supervisor Sheila M. Meegan as Marriage Officer with the authority to solemnize marriages occurring within the Town of West Seneca as authorized by the Domestic Relations Law, Section 11-C.

Ayes: All                      Noes: None                      Motion Carried

2. Supervisor Meegan re Title change for Matthew Melski

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate Matthew Melski as part-time Youth Service Coordinator and appoint Mathew Melski as full-time laborer at the rate of \$21.34 per hour effective February 20, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

On the question, Councilman Hart stated he was not in support of filling this position due to budget concerns.

Ayes: (2) Councilman Hanley, Supervisor Meegan

Noes: (1) Councilman Hart                      Motion Carried

3. Supervisor Meegan re Attendance at CSEA Peer Trainer Program

Motion by Councilman Hanley, seconded by Supervisor Meegan, to authorize Brian Cummins to attend the CSEA Peer Trainer Program, March 27 – 29, 2018 per the safety agreement with the Town of West Seneca and paid through the CSEA.

On the question, Councilman Hart questioned if the salary is paid by the town and Councilman Hanley responded the salary is paid by CSEA so there is no expense to the town.

Ayes: All                      Noes: None                      Motion Carried

4. Town Attorney re STOP-DWI agreement

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to execute the STOP-DWI program agreement with the County of Erie, noting the contract is for conveyance of fine revenue to the Town of West Seneca for the completed period of January 1, 2017 – December 31, 2017.

Ayes: All                      Noes: None                      Motion Carried

**3-C COMMUNICATIONS**

5. Town Engineer re Extension of sanitary sewer repair contract with D'Amorie Construction

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to execute the necessary documents to extend the contract with D'Amorie Construction for miscellaneous sanitary sewer repairs for one year starting March 23, 2018 – March 23, 2019, noting D'Amorie Construction has agreed to hold the unit prices bid for the additional year.

Ayes: All                      Noes: None                      Motion Carried

6. Chief Denz re Appointment of Stephan Pepper & Kayla Weir as part-time public safety dispatchers

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Stephan Pepper and Kayla Weir as part-time public safety dispatchers at a rate of \$15 per hour effective February 6, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

7. Director of Finance re Attendance at NY Government Finance Officers' Association conference

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize Finance Director Megan Wnek to attend the NY Government Finance Officers Association annual conference in Albany, New York, March 21 – 23, 2018 at a cost not to exceed \$1500.

Ayes: All                      Noes: None                      Motion Carried

8. Recreation Supervisor re Non-exclusive facilities use permit & agreement with Southtowns Soccer

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to execute the necessary documents to enter into an agreement with Michelle Loncar on behalf of the Southtowns Soccer Team for use of fields at the West Seneca Soccer Complex in 2018.

Ayes: All                      Noes: None                      Motion Carried

**3-D REPORTS**

- Jacqueline A Felser, Town Clerk's report for January 2018 received and filed.
- John Gullo, Senior Code Enforcement Officer's 2017 year end building & plumbing report received and filed.
- John Gullo, Disaster Coordinator's 2017 year end report received and filed.

**3-E APPROVAL OF WARRANT**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$204,606.71; Highway Fund - \$66,617.08; Special Districts - \$5,812.02; Capital Fund - \$3,975.00 (vouchers 103020 - 103838)

Ayes: All

Noes: None

Motion Carried

**ISSUES OF THE PUBLIC**

- A Parkside Drive resident commented on the bond amendment, questioned the energy performance grant money and questioned if furnishings for the Community Center are included in the budgeted figure. Councilman Hart responded the money from the energy performance grant is expected and furnishings are included in the budgeted figure.
- A Parkside Drive resident commented on the hiring of a full-time person in Buildings & Grounds and questioned how many employees will be hired to clean the Community Center. Supervisor Meegan responded the adopted budget includes hiring one cleaning person. Councilman Hanley stated the department was down two and a half people prior to the current hiring.
- A Parkside Drive resident referred to the agreement with Southtowns Soccer and questioned the revenue. Recreation Supervisor Lauren Masset responded it is a use permit and the cost is \$90 per single use (i.e. single game, single practice, single scrimmage)

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adjourn the meeting at 3:45 P.M.

Ayes: All

Noes: None

Motion Carried

  
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JACQUELINE A FELSER, TOWN CLERK