

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board

FROM: Brian Adams

DATE: July 29, 2020

RE: **TERMINATION**

Dear Honorable Town Board Members:

Please terminate MacKenzie Szakacs as a Part-time Sanitation Laborer effective August 3, 2020 as he has secured other employment.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Adams", written over a horizontal line.

Brian Adams
Superintendent of Highways

