

TOWN OF WEST SENECA



SHEILA M. MEEGAN  
TOWN SUPERVISOR

To: Fellow Town Board Members  
From: Sheila M. Meegan, Town Supervisor  
Date: February 5, 2018  
Re: **Attendance at CSEA Peer Trainer Program**

Kindly authorize Brain Cummins to attend the CSEA Peer Trainer Program on March 27, 2018 – March 29, 2018 per the safety agreement with the Town of West Seneca and paid through the CSEA.



TOWN OF WEST SENECA  
CIVIL SERVICE EMPLOYEES ASSN.  
Blue Collar Unit Local 815  
WEST SENECA, N.Y. 14224

Brian Cummins, *President*

Laura Here is the  
Peer Trainer INFO. For Board  
Approval For my time off for  
3/-27/18 - 3/29/18 TUES. Wed. Thurs AS  
Per SATEA Agreement w/ the Town



12/22/17

# PEER TRAINER REFRESHER

MARCH 27-29, 2018

THE EMBASSY SUITES

86 CONGRESS STREET

SARATOGA SPRINGS, NY 12866

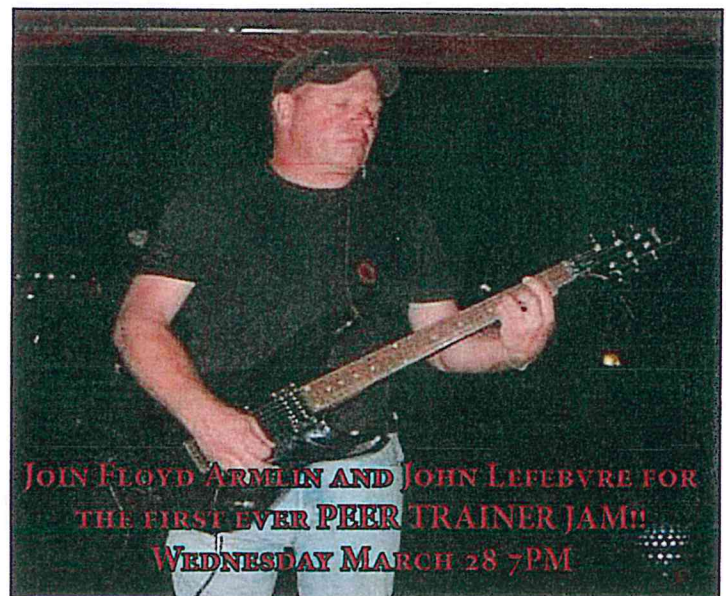


The CSEA Peer Trainer Program is proud to announce the 9th Annual Peer Trainer Refresher. This gathering will give vital updates as well as new information for trainers to take back to their worksites. It will sharpen training skills and give every trainer a chance to share ideas, strategies and lessons learned from their training experience.

All expenses for the Trainer Refresher (hotel, mileage, meals, tolls) will be covered or reimbursed through a grant from the National Institute of Environmental Health Sciences. The information brought back to each worksite would normally cost any employer thousands of dollars but this opportunity is open to all established peer trainers free of charge. CSEA only asks that each employer allow the proper release time for each of their trainers to attend this annual requirement.

## 2018 Trainer Refresher Courses:

- Work Zone Safety
- Unsafe Drinking Water
- Asbestos Awareness
- Emergency Action Planning
- Moodle Updates & more!



Refresher information can be accessed on



Site updates will be revealed with new content! .

## For more information, contact:

Janet Womachka

CSEA Peer Trainer Program Coordinator

1-800-342-4146, ext.1287

janet.womachka@cseainc.org

This programs is funded through grants from the National Institute of Environmental Health Sciences.



**2018 9<sup>th</sup> Annual CSEA Peer Trainer Refresher  
Tentative Agenda  
Embassy Suites  
86 Congress Street, Saratoga Springs, NY 12866**

**Tuesday, March 27, 2018**

<b>2:00 - 5:00 PM</b>	<b>Registration</b>
<b>1:00 - 2:00 PM</b>	<b>Women's Caucus</b>
<b>2:30 - 4:00 PM</b>	<b>Program Changes</b>
<b>5:00 - 5:30 PM</b>	<b>Cocktails (2 Tickets &amp; Cash Bar)</b>
<b>5:30 - 6:00 PM</b>	<b>Opening Program</b>
<b>6:00 - 7:00 PM</b>	<b>Dinner</b>

**Wednesday, March 28, 2018**

<b>7:00 - 8:30 AM</b>	<b>Breakfast</b>
<b>8:00 - 8:30 AM</b>	<b>Registration</b>
<b>8:30 - 10:00 AM</b>	<b>Plenary (Minimum Criteria)</b>
<b>10:00 - 10:15 AM</b>	<b>Break</b>
<b>10:15 AM - 12:00 PM</b>	<b>Plenary (Safety Basics/Confined Space Refresher)</b>
<b>12:00 - 1:00 PM</b>	<b>Lunch</b>
<b>1:00 - 2:30 PM</b>	<b>3 Breakouts-Work Zone/Asbestos/EAP</b>
<b>2:30 - 2:45 PM</b>	<b>Break</b>
<b>2:45 - 4:30 PM</b>	<b>3 Breakouts- Unsafe Drinking Water/Asbestos/EAP</b>
	<b>Dinner (On your own)</b>
<b>7:00 - 10:00</b>	<b>Peer Trainer Jam</b>

**Thursday, March 29, 2018**

<b>7:00 - 8:30 AM</b>	<b>Breakfast</b>
<b>8:30- 10:00 AM</b>	<b>2 Breakouts of Disaster Game</b>
<b>10:00 - 10:15 AM</b>	<b>Break</b>
<b>10:15 - 11:45 AM</b>	<b>Plenary (JIT Training, Disaster Network Building)</b>
<b>12:00 - 1:00 PM</b>	<b>Lunch</b>