

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board
FROM: Brian Adams
DATE: June 30, 2020
RE: **BUILDINGS AND GROUNDS PART-TIME TERMINATION**

Dear Honorable Town Board Members:

Please terminate John McNamara as Buildings and Grounds Department Part-time Seasonal Laborers effective June 30, 2020 as he has found alternate employment.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Adams", written over a horizontal line.

Brian Adams
Superintendent of Highways

