



## Town of West Seneca

TINA M. HAWTHORNE  
TOWN ATTORNEY  
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# MEMO

To: The Honorable Town Board

From: Tina M. Hawthorne, Town Attorney

Date: May 21, 2020

Subject: Raine Logistics – Industrial Park Committee  
SEQRA Resolutions

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Raine Logistics appeared before the Industrial Park Committee on November 7, 2019. Subsequently, the matter was before the Town Board on November 18, 2019. The Town Board granted a restricted use permit for the project. At the time the Industrial Park was created, the Town accepted the Final Environmental Impact Statement, which alleviated the need for a SEQRA determination on parcels in the Industrial Park as they are developed. Rather, the applicant must show consistency with the Final Environmental Impact Statement. In this instance, any environmental impacts of the Raine Logistics project are consistent with the Final Environmental Impact Statement. Kindly, approve the attached resolutions.

I have attached supporting documents for your review.

**TOWN OF WEST SENECA, TOWN BOARD MEETING  
MAY 28, 2020  
RESOLUTION - RAINE LOGISTICS**

MOTION by Supervisor Dickson, seconded by Councilman \_\_\_\_\_, to adopt the following resolution:

WHEREAS, the Town of West Seneca sent correspondence to the other potentially “involved agencies,” as that term is defined in the State Environmental Quality Review Act (SEQRA) regulations found at 6 NYCRR Part 617, indicating the Town’s desire to be designated as a SEQRA lead agency through the coordination review process; and

WHEREAS, each of the involved agencies has agreed to or raised no objections to West Seneca as a SEQRA lead agency for the proposed action; and

WHEREAS, the Town has determined that the proposed action is subject to the Final Environmental Impact Statement accepted by the Town of West Seneca on August 12, 1991; and

WHEREAS, the applicant is not required to prepare a new Environmental Impact Statement, but rather it must demonstrate that its project is consistent with the previously accepted Final Environmental Impact Statement;

NOW, therefore, be it

RESOLVED, pursuant to and in accordance with the coordinated review requirements of SEQRA, the Town of West Seneca has hereby established itself as SEQRA lead agency for the proposed action; and be it further

RESOLVED, that based upon an examination of the Final Environmental Impact Statement, the Town’s knowledge of the environmental setting, magnitude and importance of the proposed action and the Town’s desire to fully consider potentially significant environmental impacts, the applicant will be required to demonstrate consistency with the previously accepted Final Environmental Impact Statement.

Ayes:

Absent:

Nays:

Motion Carried

TOWN OF WEST SENECA  
TOWN BOARD MEETING  
MAY 28, 2020  
RESOLUTION - RAINE LOGISTICS

MOTION by Supervisor Dickson, seconded by Councilman \_\_\_\_\_, to adopt the following resolution:

WHEREAS, on August 12, 1991, the Town of West Seneca accepted the Final Environmental Impact Statement for the West Seneca Industrial Park, which was prepared by Waste Resource Associates, Inc.; and

WHEREAS, the Town of West Seneca received an application for a restricted use permit from Raine Logistics to develop a cross-dock and warehouse facility in the West Seneca Industrial Park for freight consolidation services; and

WHEREAS, the application was considered by the West Seneca Industrial Park Review Committee on November 7, 2019 and all conditions of review have been met; and

WHEREAS, the Town Board of the Town of West Seneca, as lead agency acting pursuant to the State Environmental Quality Review Act, Article 8 of the New York State Environmental Conservation Law, has reviewed the Final Environmental Impact Statement for the West Seneca Industrial Park Overlay District ("FEIS"), analyzing the potential for the project to result in any significant adverse environmental impacts and has otherwise taken a hard look at the potential environmental impacts utilizing the criteria specified in 6 NYCRR 617.7(c); and

WHEREAS, upon such review the Town Board has not identified any potentially significant adverse environmental impacts associated with the proposed use of the subject property and has determined the project is consistent with the Final Environmental Impact Statement and no further Environmental Impact Statement is necessary; and

WHEREAS, the Industrial Review Committee reviewed the project on November 7, 2019 and the Code Enforcement Officer recommended to the Town Board that the restricted use permit be granted; and

WHEREAS, the Town Board reviewed the project on November 18, 2019 at a regular meeting of the Town Board and granted the restricted use permit for the proposed project by Raine Logistics and determined the project was appropriate for the location and would not adversely affect surrounding properties; and

RESOLVED, the Town of West Seneca Town Board certifies that any environmental impacts resulting from the project are consistent with the provisions of the Final Environmental Impact Statement.

Ayes:

Absent:

Nays:

Motion Carried



CODE ENFORCEMENT OFFICE  
"BUILDING SAFETY IS NO ACCIDENT"

## TOWN OF WEST SENECA

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY JR.

November 7, 2019

Meeting of the Industrial Park Review Committee  
PROPOSED PROJECT: Raine Logistics

Members Present: see attached sign in sheet

Meeting start: 9:30 am

Location: Small Conference Room - 1300 Union Rd

Meeting opened By Jeffrey Schieber. A brief explanation of Industrial Park, the process being taken, and introduction of all people present.

Jeffrey Schieber provided an overview of the project submitted. We are in receipt of a letter from owner which outlines his business, employees, hours of operation, etc. The owner advises that he hauls "dry goods" in the letter provided. There are 11- 15 employees that will operate out of this facility. The business hours are standard Monday through Friday.

Jeffrey Schieber recapped the plans and documents which include Town application, full set of civil engineered plans, building elevations, Environmental Assessment Form, Wetland delineation, SWPPP documents, Engineering report and business letter from owner. The site plans submitted meet Town of West Seneca Code requirements for use of property, setbacks, parking.

The site plan shows a fence with barb wire. Applicant was advised that a variance would be required in order to have this. A fence without barbed wire would be acceptable and would not require anything additional.

As part of this review process, this was sent to Union Fire Department for review and comment. The only request made would be the installation of a Knox Box at the front entry gate which would allow Fire Dept to gain access to site. In addition, the keys for building must be inside Knox Box for building access.

We requested to see colors of building and materials. Applicant Engineer has them, just not present at this meeting. Materials were indicated on building elevations. The Planning Board Chairman was okay with allowing colors to be submitted next week to review and comment.

Applicant was advised a tree removal permit would be required. A brief discussion was had regarding the removal of trees. Applicant's Engineer advised that trees on the South side of lot were going to be left as is.

It was stated that future signs must comply with all Town Code requirements.

It was stated that an oil interceptor may be required. We would not know these answers until building plans have been submitted.

The Board asked about site lighting. It was indicated by applicant's Engineer that there are no parking lot lights. The only lighting would be building mounted and will not affect adjacent properties.

A discussion was had about the typical "Industrial Park Berm." This property is not adjacent to any residential lots. To the North and South of this site, is still Industrial property. To the East, is a property which is somewhat a commercial use, which is the pet cemetery. This project will have no affect on their operations. It was determined by the Board, that a berm would not be required for this project.

A discussion was had about the Wetlands on site. A full report was provided by Wilson Environmental Technology. There is a very small portion of wetland area located on the South side of site. The pans submitted indicate no disturbance of soil in this area. Because the submitted plans avoid the wetlands on site, there would be no involvement by the Army Corp of Engineers. This was also the conclusion of the Wilson Environmental.

Applicant's Engineer also stated they made application to SHPO to seek clearance on soil disturbance. NYS Parks has cleared site for any significant findings.

Further questions were asked about the kinds of things being shipped. It was stated by applicant's Attorney that there are no transport of chemicals or transport of hazardous materials by his client. They will be hauling dry goods. This may include things like paper, cardboard or goods that have already been manufactured.

Dave Johnson, Town Engineer, advised that the Town of West Seneca recently re did North America Dr and the road was designed to handle extremely heavy trucks driving down North America Dr. The weight of this business will comply with all Local weight requirements, as well as NYSDOT requirements.

Dave Johnson addressed engineering. There were 3 minor adjustments that have to be made to civil plans. This briefly includes adjusting a drain inlet height and adjusting a spillway. Applicant's Engineer agrees with these adjustments and will revise plans and resubmit these minor items for approval.

Town Engineer advised this project is located in Erie County Sewer District #1 and the domestic water comes from Erie County Water. Applicant has to seek approvals from each of those agencies to make connections.

A recap of the project was had, discussing the overall Industrial Park and that this is the type of business that currently exists there. There was an additional trucking company that was recently approved which is much larger in size as compared to this operation. Applicants were advised of future proceedings.

Jeffrey Schieber summarized meeting with the following notes:

- 1- The Industrial Park Review Board will produce a letter of recommendation supporting this project.
- 2- This letter will be provided to Town Board and Town Attorney.
- 3- The Town Attorney will schedule future proceedings to finalize approvals.

Meeting adjourned at 10:25 am.

November 7<sup>th</sup>, 2019

INDUSTRIAL PARK REVIEW MEETING  
RE: RAINE LOGISTICS - 2390 N. AMERICA DR.

SIGN IN SHEET

Jeffrey Scherer

Tina Hawthorne

Mike Metzger, Metzger Civil Engineering, PLLC

Dave Johnson - Engineering

Dan Long

Bob Weidner (By phone)





**23-B HELD OVER PUBLIC HEARINGS**

1. (continued)

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adopt the Town of West Seneca 2020 Benefit Basis Budget as previously filed by the Town Supervisor and known as the "Preliminary" 2020 Benefit Basis Budget.

Ayes: All

Noes: None

Motion Carried  
\*APPENDICES\*

Town Attorney Tina Hawthorne noted the town's total assessed value has decreased by \$1.8 million from the September 5, 2019 value and the effect on the tax rate was an adjustment to \$21.8866 per assessed value from \$21.8527 per assessed value.

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adopt the Town of West Seneca 2020 Ad Valorem Budget, which includes the General and Highway Funds, as previously filed by the Town Supervisor and known as the "Preliminary 2020 Ad Valorem Budget" noting the town's total assessed value has decreased by \$1.8 million from what it was on September 5, 2019 and the effect on the tax rate was an adjustment to \$21.8866 per assessed value from \$21.8527 per assessed value."

Ayes: All

Noes: None

Motion Carried  
\*APPENDICES\*

2. Re: "A PUBLIC HEARING TO HEAR ALL PERSONS INTERESTED IN CREATION OF ELECTRIC LIGHTING DISTRICT #68 – ROYAL COACH ROAD/DEER CHASE ROAD" in the Town of West Seneca.

Supervisor Meegan stated the town is still in conversations regarding creation of this lighting district.

A resident of Royal Coach Road stated the cost to each property owner was not disclosed when the original petition was circulated. Since the last meeting, he obtained ten signatures from residents that would like their name removed from that petition. Some residents would like to explore less expensive options while some are simply opposed to the project. He requested additional time to contact as many residents in the district as possible.

Councilman Hanley stated there are many options. The cost proposed was due to the way the power has to be brought in and the type of lighting fixtures chosen. The Assessor's Office will review the petition and re-evaluate the assessed values of the properties both for and against the project and determine how it affects the fifty percent threshold requirement.

**23-B HELD OVER PUBLIC HEARINGS**

2. (continued)

Motion by Supervisor Meegan, seconded by Councilman Hanley, to table the public hearing on creation of Electric Lighting District #68 – Royal Coach Road/Deer Chase Road.

Ayes: All

Noes: None

Motion Carried

3. Re: "A PUBLIC HEARING TO HEAR ALL PERSONS INTERESTED IN ADOPTION OF LOCAL LAW NO. 5 FOR THE YEAR 2019, AMENDMENT TO CHAPTER 13, CODE OF ETHICS" in the Town of West Seneca.

Town Attorney Tina Hawthorne stated she has had conversations with the town's labor counsel and will continue to follow up and research the issues.

Motion by Supervisor Meegan, seconded by Councilman Hanley, to table the public hearing on adoption of Local Law No. 5 for the year 2019, amendment to Chapter 13, Code of Ethics.

Ayes: All

Noes: None

Motion Carried

**23-C LEGAL ITEMS**

1. Motion by Supervisor Meegan, seconded by Councilman Hart, that proofs of publication and posting of legal notice: "OF A PUBLIC HEARING TO CONSIDER A REQUEST FOR A SPECIAL PERMIT FOR PROPERTY LOCATED AT 299 LEYDECKER ROAD, BEING A PART OF LOT NO. 396, CHANGING ITS CLASSIFICATION FROM R-60A TO R-60A(S), FOR 74 ATTACHED RESIDENTIAL UNITS" in the Town of West Seneca, be received and filed.

Ayes: All

Noes: None

Motion Carried

Motion by Supervisor Meegan, seconded by Councilman Hanley, to open the public hearing.

Ayes: All

Noes: None

Motion Carried

Attorney Sean Hopkins of Hopkins Sorgi & McCarthy PLLC represented David Burke of DATO Development and stated the property is currently zoned R-60A which allows for multi-family use with the granting of a special use permit. The project consists of a total of 74 units - six one-story buildings with four units each and five two-story buildings with ten units each. Each unit will have an attached garage and 25 extra parking spaces for visitors are planned. The units are targeted to an upscale market consisting of professionals as well as retirees looking to downsize. The project is not low income housing. Mr. Hopkins compared the project to Sherwood Meadows in Hamburg, a recent project completed by Mr. Burke. He further stated the proposed project meets the four criteria of the Zoning Code §120-23A and a Declaration

**23-C LEGAL ITEMS**

1. (continued)

of Restrictions will be recorded with the Erie County Clerk's office to permanently preserve 1.38 acres on the eastern portion as open space. Environmental impact studies were conducted along with a traffic impact study, cultural resource survey and downstream sewer capacity analysis. Mr. Hopkins requested the Town Board issue a negative declaration and approve the special permit.

Nine residents spoke in opposition to the project and stated the following comments/concerns:

- Historically the area was farmland and the site is not zoned for this project - Code Enforcement Officer Jeffrey Baksa stated the property is zoned properly for multiple dwellings. An R-60A designation allows for multiple dwellings, three or more units, with a special use permit from the Town Board.
- Would like zoning to revert back to its designation before the veterans owned the property – Mr. Hopkins stated a title search was performed and no language existed pertaining to returning the zoning to a previous zoning. The site was for sale, Mr. Burke purchased it for \$650,000 and he would not have purchased it if it wasn't zoned properly. Mr. Hopkins further advised that New York State law governs special use permits for all municipalities and they are granted subject to the applicant meeting the criteria in the code.
- Additional traffic will impose a hardship on the roads and Leydecker Road bridge, negatively impact response time for emergency vehicles and increase the already difficult navigation of vehicles turning north on Southwestern Blvd. – Supervisor Meegan commented on the multiple requests made to Senators Kennedy and Gallivan and the NYS Department of Transportation to have a traffic light installed at Leydecker Road and Southwestern Blvd.
- Petitions opposing the proposed project have been submitted to the Planning Board and Town Clerk's Office.
- Many apartment buildings in the area are advertising vacancies.
- Self-imposed hardship for the new property owner – Town Attorney Tina Hawthorne stated the criteria for a rezoning differs from a special use permit and no self-imposed hardship exists.
- Project does not fit the neighborhood; suggested the parcel be split and a few doubles built instead – Mr. Baksa confirmed the parcel could be split, but the property was purchased for the type of project the applicant has proposed and the Planning Board has recommended the Town Board grant the special use permit as the owner is compliant with the criteria in the Town Code.
- Additional residences will have a negative impact on sewer pumps.
- Screening of the development may be inadequate.
- May not be adequate number of parking spaces.

**23-C LEGAL ITEMS**

1. (continued)

- Possible code violations for current commercial use and property maintenance – Mr. Baksa stated the R-60A zoning allows for limited commercial use and maintenance issues have been addressed.
- Questioned the validity and thoroughness of the traffic study, sanitary sewer analysis and archeological studies – Mr. Hopkins responded all studies were reviewed and accepted by governmental agencies as follows: traffic study by Erie County Department of Public Works; downstream sanitary sewer analysis by New York State Department of Environmental Conservation and the town’s consulting engineer; archeological study by New York State Department of Parks, Recreation and Historic Preservation

Motion by Supervisor Meegan, seconded by Councilman Hanley, to table the public hearing until the next meeting.

Ayes: All

Noes: None

Motion Carried

**23-D PUBLIC COMMENTS ON COMMUNICATIONS**

- A resident referred to the restricted use permit for Raine Logistics and commented/questioned the following:
  - ✓ Was a payment in lieu of taxes (PILOT) requested – Councilman Hanley responded a PILOT was not requested
  - ✓ What type of products will be shipped – Councilman Hanley responded dry goods
  - ✓ Why is a barbed wire fence requested – Councilman Hanley stated there are other properties with this type of fence and they just require a fence permit
  - ✓ Color of building – Code Enforcement Officer Jeffrey Baksa stated there are renderings of the proposed building, but they only have civil drawings at this stage
  - ✓ Are they removing trees – Councilman Hanley responded they are not removing trees
  - ✓ Industrial Park Review Committee procedures and absence of public input – Councilman Hanley stated the purpose is to streamline the approval process to bring business into West Seneca
  - ✓ What is an oil interceptor and is it required for this project – Mr. Baksa explained an oil interceptor and stated it is required because of the trucks
  - ✓ Will they have to comply with restrictions on fumes – Mr. Baksa stated there are numerous laws pertaining to ventilation

**23-E COMMUNICATIONS**

1. Supervisor Meegan re Retirement of Town Clerk & Registrar of Vital Statistics Jacqueline Felser

Motion by Councilman Hanley, seconded by Supervisor Meegan, to accept the retirement of Town Clerk & Registrar of Vital Statistics Jacqueline Felser effective December 14, 2019 in accordance with the provisions of the White Collar contract and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried
  
2. Supervisor Meegan re Appointment of Amy Kobler as Town Clerk & Registrar of Vital Statistics

Motion by Councilman Hanley, seconded by Supervisor Meegan, to appoint Amy Kobler as Town Clerk at an annual salary of \$58,000 and as Registrar of Vital Statistics at an annual salary of \$4,062 effective December 14, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried
  
3. Supervisor Meegan re Appointment of Margaret Martin as Deputy Town Clerk & Deputy Registrar of Vital Statistics

Motion by Councilman Hanley, seconded by Councilman Hart, to appoint Margaret Martin as Deputy Town Clerk at an annual salary of \$2,500 and Deputy Registrar of Vital Statistics at an annual salary of \$1,661 effective December 14, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried
  
4. Chief Denz re Status change for Part-time Safety Dispatchers to seasonal

Motion by Councilman Hanley, seconded by Councilman Hart, to change the status of part-time Public Safety Dispatcher Matthew Greenan, Andrew Oscypala and Gerald Mazurkiewicz to part-time seasonal effective December 1 - 31, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

23-E COMMUNICATIONS

5. Chief Denz re Dispatch radio emergency repair

Motion by Councilman Hanley, seconded by Councilman Hart; to approve an emergency repair to the main police radio equipment at a cost of \$9819 noting the funds will be allocated from the Dispatch Equipment line 01312000.50211 and the repair will be managed by FM Communications, Inc., the sole source provider of the required equipment.

Ayes: All                      Noes: None                      Motion Carried

6. Director of Finance re Budget transfer for Police Department

Motion by Councilman Hanley, seconded by Councilman Hart, to authorize the Director of Finance to transfer \$3000 from the Disaster Preparedness Maintenance line 01.8760.0438 to the Dispatch Equipment line 01.3120.0211 for the emergency radio repair for the Police Department.

Ayes: All                      Noes: None                      Motion Carried

7. Code Enforcement Officer re Appointment of Robert Jeziorowski as part-time Fire Inspector

Motion by Councilman Hanley, seconded by Councilman Hart, to appoint Robert Jeziorowski as part-time Fire Inspector at a rate of \$20 per hour and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

8. Code Enforcement Officer re Restricted use permit for Raine Logistics, 2890 North American Drive

Motion by Councilman Hanley, seconded by Councilman Hart, to approve a restricted use permit for Raine Logistics project on property located at 2890 North America Drive.

Ayes: All                      Noes: None                      Motion Carried

9. Sr. Recreation Therapist of Sr. Services re Status change for Janet Kropczynski to seasonal

Motion by Councilman Hanley, seconded by Councilman Hart, to change the status of part-time Clerk Typist Janet Kropczynski to part-time seasonal effective December 2, 2019 - January 31, 2020 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**23-E COMMUNICATIONS**

- |   |  |
|---|--|
| 10. Sr. Recreation Therapist of Sr. Services re Status change for Lee Ann Piniewski to seasonal | Motion by Councilman Hanley, seconded by Councilman Hart, to change the status of part-time Food Service Worker Lee Ann Piniewski to part-time seasonal effective December 2, 2019 - February 28, 2020 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.              |
|   | Ayes: All                      Noes: None                      Motion Carried  |
| 11. Councilman Hanley re Resignation of William Bauer as Ethics Board member                    | Motion by Councilman Hanley, seconded by Councilman Hart, to accept the resignation of William Bauer as Ethics Board member effective November 19, 2019.   |
|   | Ayes: All                      Noes: None                      Motion Carried  |
| 12. Councilman Hanley re Appointment of Lawrence M. Kavanaugh, Jr. as Ethics Board Member       | Motion by Councilman Hanley, seconded by Supervisor Meegan, to appoint Lawrence M. Kavanaugh, Jr. as Ethics Board Member effective November 19, 2019.  |
|   | Ayes: All                      Noes: None                      Motion Carried  |
| 13. Chief Denz re Re-instatement of Michael Rybak to the rank of Police Officer                 | Motion by Councilman Hanley, seconded by Councilman Hart, to terminate Michael Rybak as a Detective and re-instate him to the rank of Police Officer effective November 19, 2019 at an annual salary of \$87,780.58 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel. |
|   | Ayes: All                      Noes: None                      Motion Carried  |
| 14. Chief Denz re Appointment of Jeffrey Coia to the rank of Detective                          | Motion by Councilman Hanley, seconded by Councilman Hart, to terminate Jeffrey Coia as a Police Officer and appoint him to the rank of Detective effective November 19, 2019 at an annual salary of \$92,156.38 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.     |
|   | Ayes: All                      Noes: None                      Motion Carried  |

**WEST SENECA COMMUNITY CENTER**  
1300 Union Road  
West Seneca, NY 14224

**TOWN BOARD PROCEEDINGS**  
**Minutes #2019-23**  
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**23-E COMMUNICATIONS**

15. Chief Denz re Status change for Norm Brem to seasonal

Motion by Councilman Hanley, seconded by Councilman Hart, to change the status of part-time Public Safety Dispatcher Norm Brem to part-time seasonal effective December 1 - 31, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**23-F REPORTS**

- Jacqueline A Felser, Town Clerk's report & Receiver of Taxes' report for October 2019 received and filed.
- Jeffrey Schieber, Code Enforcement Officer's building & plumbing reports for October 2019 received and filed.

**23-G APPROVAL OF WARRANT**

Motion by Councilman Hanley, seconded by Supervisor Meegan, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$166,190.13; Highway Fund - \$34,615.61; Capital Fund - \$139,958.75; Sewer Fund - \$1929.21; Electric Lighting - \$116.99 (vouchers 8001 - 8665)

Ayes: All                      Noes: None                      Motion Carried

**ISSUES OF THE PUBLIC**

- A Leydecker Road resident requested assistance in resolving an issue with her neighbor's dead ash trees leaning toward her house. Her home had already sustained damage and she received no resolution from small claims court. Supervisor Meegan stated this is a legal issue and suggested the resident speak with Town Attorney Tina Hawthorne.
- A resident encouraged the Town Board to adopt the proposed Ethics Code.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 8:50 P.M. to discuss a litigation issue and an employee discipline issue.

Ayes: All                      Noes: None                      Motion Carried

Board members returned from executive session at 9:15 P.M.



WEST SENECA COMMUNITY CENTER  
1300 Union Road  
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS  
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**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 9:15 P.M.

Ayes: All

Noes: None

Motion Carried

  
\_\_\_\_\_  
JACQUELINE A FELSER, TOWN CLERK