

TOWN OF WEST SENECA



BRIAN J. ADAMS
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TO: The Honorable Town Board
FROM: Brian Adams
DATE: May 21, 2020
RE: **WORKING CREW CHIEF**

Dear Honorable Town Board Members:

Please terminate Steven Hanavan as a Buildings and Grounds Laborer and appoint him as a Working Crew Chief Group 6, Step 5 at a rate of \$33.57 per hour effective May 29, 2020 as per the Blue Collar Contract.

Steven is more than qualified for the position of Working Crew Chief. He has strong work ethic, over 15 years of departmental experience with a vast knowledge of all Town buildings and the grounds we maintain. Steven holds a CDL class B license, had an apprenticeship with the local #22 Plumber and Steamfitters along with a degree and certifications in building trades. With his knowledge and skill set, I believe he would make a great working crew chief in the buildings and grounds department.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Adams'.

Brian Adams
Superintendent of Highways



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