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April 20, 2020

*via electronic-mail &
overnight delivery*

Town of West Seneca
1250 Union Road
West Seneca, NY 14224

Attention: Planning Board

**Re: Special Permit
Proposed Jiffy Lube
1940 Ridge Road**

Dear Members of the Planning Board:

On behalf of our client, Guggenheim Development Services, LLC, we are please to submit this application package for Special Permit Review to the Town of West Seneca. The applicant is proposing to develop the 0.8±-acre subject site with a 3,000± square-foot Jiffy Lube Motor Vehicle Service Shop. The site is in the M -1 Manufacturing District. The project will reuse the access to Ridge Road. Four (4) service bays are proposed in the building and twelve (12) parking spaces are proposed. The store will employee 8± employees.

Please find the following enclosed for your review and distribution:

- Check in the amount of \$300.00 for the application fee.
- Owner's Authorization from current Property Owner.
- Twenty-two (22) copies of the Special Permit Application Form.
- Twenty-two (22) copies of the Short Environmental Assessment Form, dated 4/17/2020.
- Twenty-two (22) copies of the Legal Description prepared by Control Point Associates Inc. PC.
- Twenty-two (22) copies of the Site Plan Exhibit, prepared by this office, dated 4/17/2020.
- Twenty-two (22) copies of the Survey (including Legal Description) entitled "ALTA/NSPA Land Title Survey 190 Ridge Road", prepared by Control Point Associates Inc. PC, dated 4/10/2020.
- One (1) 11x17 set and one (1) CD of the aforementioned items.

We look forward to meeting with Planning Board at the May 14th meeting. Should you have any questions or require any additional information, please do not hesitate to contact our office at (518) 438-9900.

Sincerely,

BOHLER ENGINEERING MA, LLC

Caryn Mlodzianowski

cc: **Guggenheim Development Services, LLC (via electronic-mail)**