

# MEMO

TO: Honorable Town Board

From: West Seneca Town Councilman Gene Hart

RE: West Seneca Chamber of Commerce Professional Services Agreement

January 15, 2018

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**Kindly authorize the Supervisor to execute the necessary documents to extend the above-referenced Agreement with the West Seneca Chamber of Commerce for one year.**

**Pursuant to the Agreement the Chamber will provide professional and technical skills to support the Town by providing services to plan, organize, coordinate and implement a variety of development related operations.**

**This includes, but is not limited to: Attend scheduled manager meetings with the Erie County Industrial Development Agency (the ECIDA); Actively solicit businesses to locate within the Town's boundaries using all available economic development tools; Assist West Seneca businesses interested in relocation or expansion within the Town; Act as a liaison between the ECIDA and West Seneca businesses; and reporting quarterly to Town representatives.**

**The Town shall pay the Chamber \$15,000 in exchange for one (1) year of services.**