



Office of the West Seneca Town Supervisor
Hon. Gary A. Dickson

Memorandum

To: Honorable Town Board

From: Gary A. Dickson, Supervisor

Date: February 28, 2020

Subject: Association of Towns Training Session in NYC

At the New York Association of Towns' annual meeting in New York City on February 17 and 18, I attended the following training sessions:

- Establishing and Accounting for Reserves
- Commonly Misunderstood Concepts in Budgeting
- New Laws on Harassment and Discrimination in the Workplace: What You Need to Know
- State and Federal Funding, Financing, and Resources for Municipal Infrastructure
- Building Community Resilience: Department of State Office of Planning and Development
- Board Audit of the Chief Financial Officer
- Communicating and Understanding Financial Reports
- The Legalities of Purchasing and Competitive Bidding
- Current Issues in Collective Bargaining
- State Environmental Quality Review (SEQR)
- Diversifying Your Revenues: An Economic Development Toolkit for Town Leaders

I feel attendance at this meeting would benefit all Town Board members.