

TOWN OF WEST SENECA



AMY M. KOBLER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
GARY A. DICKSON

TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
WILLIAM P. HANLEY JR.
JEFF PIEKAREC

To: West Seneca Town Board

From: Amy M. Kobler, Town Clerk

Date: February 25, 2020

Re: Termination of Dawn Hoffmann as part-time clerk typist

Honorable Board Members:

Kindly move to terminate part-time clerk typist Dawn Hoffmann effective February 20, 2020 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.