



TOWN OF WEST SENECA

TOWN SUPERVISOR
GARY DICKSON
TOWN COUNCIL
WILLIAM HANLEY
WILLIAM BAUER
JOSEPH CANTAFIO
JEFFREY PIEKAREC

LAUREN J. MASSET
RECREATION SUPERVISOR

TO: Honorable Town Board / Town of West Seneca

FROM: Lauren J. Masset
Recreation Supervisor

DATE: February 4, 2020

RE: Alexa Nigro – Part Time Seasonal

Kindly change the status of Alexa Nigro, Youth Service Coordinator from part-time to part-time seasonal effective May 17, 2020 and ending September 5, 2020.

Part-Time Seasonal: Allows a regular part-time employee to work a maximum of 35 hours per week for up to five months per year. Regular part-time employees work a maximum of 19 hours per week. Alexa will be part time seasonal for 17 weeks.

Please authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

West Seneca Youth & Recreation
Mailing Address: 1250 Union Rd, West Seneca, NY 14224
Office Address: 1300 Union Rd, West Seneca, NY 14224
Telephone Number: 716-674-6086

Email: lmasset@twсны.org
Website: www.westseneca.net
Facebook: West Seneca Youth & Recreation
Twitter: WS_REC