WEST SENECA TOWN OFFICES
1250 UNION ROAD
WEST SENECA, NY 14224

TOWN BOARD PROCEEDINGS
ORGANIZATION MEETING
January 4, 2018

Supervisor Meegan called the meeting to order at 6:00 P.M. with 30 seconds of silent prayer followed by the Pledge of Allegiance led by Karen Howard.

ROLL CALL:	Present –	Sheila M. Meegan	Supervisor
		Eugene P. Hart	Councilman
		William P. Hanley Jr.	Councilman
	Absent -	None	

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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1. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the elected town officials are salaried as follows effective January 1, 2018:

Supervisor	Sheila M. Meegan	$72,500
Council Members (2)	Eugene P. Hart	$21,000
	William Hanley	$21,000
Town Clerk	Jacqueline A. Felser	$59,810
Highway Supt.	Matthew D. English	$90,861
Town Justices (2)	Shannon E. Filbert	$41,917.50
	Jeffrey M. Harrington	$41,917.50

and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

2. Motion by Supervisor Meegan, seconded by Councilman Hart, that John J. Fenz be appointed Town Attorney for a term set pursuant to Town Law §24 at an annual salary of $75,000 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

3. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Tina Hawthorne and Jon F. Minear be appointed Town Prosecutors at an annual salary of $8,500 each and John J. Fenz be appointed as Town Prosecutor without remuneration, each effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All Noes: None Motion Carried

4. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Tina Hawthorne be appointed Deputy Town Attorney at an annual salary of $4,000 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting the Deputy Town Attorney's services shall be limited to providing counsel to the Zoning Board of Appeals.

   Ayes: All Noes: None Motion Carried

5. Motion by Supervisor Meegan, seconded by Councilman Hart, that Drescher & Malecki LLP be retained as accounting assistants to the Town of West Seneca, noting services will be performed at the fees and charges described in the Drescher & Malecki LLP engagement agreement dated December 14, 2017 and the Supervisor is hereby authorized to complete and execute said December 14, 2017 engagement agreement.

   Ayes: All Noes: None Motion Carried

6. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Clark, Patterson, Lee be hired as the provider of engineering services to the town at a cost not to exceed $125,000 per year.

   Ayes: All Noes: None Motion Carried

7. Motion by Supervisor Meegan, seconded by Councilman Hart, that Harris Beach PLLC be retained as bond counsel for the Town of West Seneca for all financing matters, noting services will be performed at the fees and charges as described in the Harris Beach bond counsel engagement agreement dated December 18, 2017 and the Supervisor is hereby authorized to complete and execute a retainer agreement with said firm for all financing matters in substantially the same form as said December 18, 2017 agreement for the Town of West Seneca.

   Ayes: All Noes: None Motion Carried

8. Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to enter into a shared services agreement with the Town of Orchard Park effective January 1, 2018 through December 31, 2018 to share the services of the town's electrical inspector, noting pursuant to the terms of the agreement, the Town of Orchard Park shall reimburse the town quarterly in an amount equal to forty-percent of all costs associated with the appointed electrical inspector.

   Ayes: All Noes: None Motion Carried

9. Motion by Supervisor Meegan, seconded by Councilman Hart, to authorize the Supervisor to sign the Assessor's renewal agreement with the Town of Elma effective January 1, 2018 through December 31, 2018, noting the amount of this agreement is $46,523.84.

   Ayes: All Noes: None Motion Carried

10. Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to sign the grant consulting agreement with Connie D. Miner in the amount of $27,500 annually in equal monthly installments effective January 1, 2018 through December 31, 2018.

    Ayes: All Noes: None Motion Carried

11. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Jacqueline A. Felser be appointed Registrar of Vital Statistics at an annual salary of $4062 effective January 1, 2018, all fees to go to the General Fund, and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

12. Motion by Supervisor Meegan, seconded by Councilman Hanley, on the recommendation of Town Clerk Jacqueline Felser, that Amy Kobler be appointed Deputy Registrar of Vital Statistics at an annual salary of $1661 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

13. Motion by Supervisor Meegan, seconded by Councilman Hanley, on the recommendation of Town Clerk Jacqueline Felser, that Amy Kobler be appointed First Deputy Clerk effective January 1, 2018 with an annual stipend of $2,500 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

14. Motion by Supervisor Meegan, seconded by Councilman Hanley, on the recommendation of Town Clerk Jacqueline Felser, that Laurine Fischione be appointed Second Deputy Clerk effective January 1, 2018 with an annual stipend of $1,000 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

15. Motion by Supervisor Meegan, seconded by Councilman Hart, on the recommendation of the Town Justices, that Maureen Brownsey be appointed liaison for the courts effective January 1, 2018 with an annual stipend of $1500 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: None Noes: None Motion Carried

16. Motion by Supervisor Meegan, seconded by Councilman Hanley, on the recommendation of Highway Superintendent Matthew English, that Gregory Zimmerman be appointed Deputy Highway Superintendent effective January 1, 2018 at an annual salary of $6,000 and that he act in the capacity of the Highway Superintendent in the event of his absence for any reason (i.e. vacation, illness, etc.) and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

17. Motion by Supervisor Meegan, seconded by Councilman Hart, that Dennis M. Osinski, Steven Disalvo and Robert Borucki be appointed to the Board of Plumbing Examiners effective January 1, 2018 at an annual stipend of $500 each.

    Ayes: All Noes: None Motion Carried

18. Motion by Supervisor Meegan, seconded by Councilman Hart, that Ed Simoncelli and Robert MacDonald be appointed to the Board of Electrical Examiners effective January 1, 2018.

    Ayes: All Noes: None Motion Carried

19. Motion by Supervisor Meegan, seconded by Councilman Hanley, that James Pace be appointed Town Historian at an annual salary of $1590 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

20. Motion by Supervisor Meegan, seconded by Councilman Hart, that the following be appointed to the Environmental Commission:

    <u>2 year term effective January 1, 2017 – December 31, 2018</u>

    Evelyn Hicks (chair)
    Richard Rutkowski
    Karl Spencer
    Michael Wass
    Elizabeth Feeney

20. (continued)

<u>1 year term effective January 1, 2018 – December 31, 2018</u>
Camie Jarrell P.E.
Lauren Masset
Emily Baker
<u>Youth – 1 year term effective January 1, 2018 – December 31, 2018</u>
Matthew Roche
<u>Associate Members</u>
Richard Corbetta
Amy Kobler

Ayes: All Noes: None Motion Carried

21. Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Jennifer Dobe to the Library Board effective January 1, 2018 for a five (5) year term ending December 31, 2022.

Ayes: All Noes: None Motion Carried

22. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the annual salaries of the Zoning Board of Appeals and Planning Board be set at $5,946 for the Chairman of each board and $4,032 each for the other members of each board effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting that members of each board will be paid one-twelfth of the annual salary with absences paid at the discretion of the Chairman; however, three (3) missed meetings could be reason for removal from the board.

Ayes: All Noes: None Motion Carried

23. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Raymond Kapuscinski be appointed to the Zoning Board of Appeals effective January 1, 2018 for a five (5) year term ending December 31, 2022.

Ayes: All Noes: None Motion Carried

24. Motion by Supervisor Meegan, seconded by Councilman Hart, that Brendon Najm be appointed to the Planning Board effective January 1, 2018 for a seven (7) year term ending December 31, 2024.

Ayes: All Noes: None Motion Carried

25. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Jacqueline A. Felser be appointed Secretary to the Planning Board at an annual salary of $4,300 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

26. Motion by Supervisor Meegan, seconded by Councilman Hart, that Jacqueline A. Felser be appointed Secretary to the Zoning Board of Appeals at an annual salary of $4,300 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

27. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Anthony Alessi, Michael Shea, and Mark Kwiatkowski of West Seneca be appointed Civil Officers of the Town of West Seneca effective January 1, 2018 for the purpose of service of process, etc. without remuneration from the town.

    Ayes: All Noes: None Motion Carried

28. Motion by Supervisor Meegan, seconded by Councilman Hart, that Thomas Fuhrmann be appointed to the Board of Assessment Review for a five year term effective January 1, 2018 and expiring September 30, 2022 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

29. Motion by Supervisor Meegan, seconded by Councilman Hanley, that members of the Board of Assessment Review be subject to the call of the Assessor at an annual stipend of $500 each and the Chairman of the Board of Assessment Review at an annual stipend of $750 effective January 1, 2018.

    Ayes: All Noes: None Motion Carried

30. Motion by Supervisor Meegan, seconded by Councilman Hart, that the following officials and employees not represented by the Collective Bargaining Agreement recognized by the Town of West Seneca are hereby appointed to the following positions with salaries effective January 1, 2018:

Megan Wnek	Director of Finance	$ 70,000.00
Daniel Denz	Chief of Police	$ 149,451.00
Michael Boehringer	Assistant Chief of Police	$ 132,501.00
John Gullo	Code Enforcement Officer	$ 88,798.00

35. Motion by Supervisor Meegan, seconded by Councilman Hanley, that John Gullo be appointed part-time Natural Disaster Services Coordinator at an annual salary of $6,000 effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

36. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Eric Conley and Daniel McCartan be appointed Assistant Disaster Coordinators at a stipend of $200 per incident effective January 1, 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

    Ayes: All Noes: None Motion Carried

37. Motion by Supervisor Meegan, seconded by Councilman Hanley, that town funds be deposited in the West Seneca offices of the following banks effective January 1, 2018:

M & T Trust Co.	-	Operating, Trust & Agency, Payroll, Workers Compensation, P & A, General Investment, Reserve Accounts
Evans National Bank	-	Operating
J.P. Morgan Chase	-	Operating, Capital

    Ayes: All Noes: None Motion Carried

38. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the Town Board does hereby authorize all funds of the Construction and Improvement Account to be maintained by a consolidated bank account, but that the town continues to maintain a separate Improvement Account at all times as recommended by the state auditors.

    Ayes: All Noes: None Motion Carried

39. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the Town Board approves a blanket purchase order for utilities for the 2018 fiscal year:

Telephone :	$110,230	Verizon Wireless, Verizon Fios, Spectrum, Level 3
Electricity:	$432,432	NYSEG, Direct Energy, National Grid
Gas:	$86,000	National Fuel, National Fuel Resources
Water:	$28,050	Erie County Water Authority

    Ayes: All Noes: None Motion Carried

40. Motion by Supervisor Meegan, seconded by Councilman Hart, that the Town Board of the Town of West Seneca, pursuant to §25 of the Town Law and §11(2) of the Public Officers Law, hereby approves the execution of a Public Employee's Blanket Bond issued by Fidelity Deposit Company covering all officers and employees including the Supervisor, Town Clerk, Superintendent of Highways, Director of Finance and two (2) Town Justices for the sum of $500,000 per occurrence, and be it further resolved that the undertaking shall be effective January 1, 2018, noting that a $2,500 deductible will apply to the bond.

    Ayes: All Noes: None Motion Carried

41. Motion by Supervisor Meegan, seconded by Councilman Hanley, to designate the West Seneca Bee as the official newspaper with the Buffalo News to be used at the discretion of the Town Board.

    Ayes: All Noes: None Motion Carried

42. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the following titles of department heads, elected or appointed officials and certain other full-time employees not covered by contract provisions between the town and Blue and White Collar CSEA or the West Seneca PBA be granted extended benefits including Blue Shield or equivalent plan costs as well as other health and welfare fund related benefits in accordance with the CSEA White Collar contract or equivalent with the exception of the Chief of Police and Assistant Chief of Police who are granted benefits pursuant to the contract with the West Seneca PBA. These will include the following: Town Clerk; Highway Superintendent; (2) Town Justices; Town Attorney; Chief of Staff/Secretary to Supervisor; (2) Clerks to Town Justices; Secretary to Highway Superintendent; Senior Code Enforcement Officer; Director of Finance.

    Ayes: All Noes: None Motion Carried

43. Motion by Supervisor Meegan, seconded by Councilman Hart, that pursuant to §119(1) of Town Law, the Town Clerk be authorized to draw warrants to pay any claims for fixed salaries, for principal and interest on bonded or refunded debt or other loans on the legal or stated compensation of officers or employees of the town or accounts becoming due upon lawful contracts for periods not exceeding one (1) year.

    Ayes: All Noes: None Motion Carried

44. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the town continue its Procurement Policy in the manner set forth in the Procurement and Purchasing Policy adopted by the town on July 27, 2015.

    Ayes: All Noes: None Motion Carried

45. Motion by Supervisor Meegan, seconded by Councilman Hart, that all vouchers for claims upon the town shall be acceptable for audit in the manner set forth in the Procurement and Purchasing Policy adopted by the town on July 27, 2015.

    Ayes: All Noes: None Motion Carried

46. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the mileage rate allowed to public officials and town employees be tied to Internal Revenue regulations and in the manner set forth in the policy adopted by resolution of the Town Board.

    Ayes: All Noes: None Motion Carried

47. Motion by Supervisor Meegan, seconded by Councilman Hart, that petty cash funds/change funds be created as follows:

Accounting and Financial Consulting Services	$	250.00
Town Clerk	$	225.00
Receiver of Taxes	$	500.00
Highway Superintendent	$	250.00
Police Confidential Investigation	$	2,500.00
Police Department	$	500.00
Recreation	$	250.00
Justice Court	$	250.00
Senior Citizens	$	200.00

    Ayes: All Noes: None Motion Carried

48. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Town Hall offices be open 9:00 A.M. to 5:00 P.M. five (5) days per week.

    Ayes: All Noes: None Motion Carried

49. Motion by Supervisor Meegan, seconded by Councilman Hart, that the West Seneca Senior Center be open to the public 8:30 A.M. to 4:30 P.M. Monday through Friday.

    Ayes: All Noes: None Motion Carried

50. Motion by Supervisor Meegan, seconded by Councilman Hart, that R.A. Mercer & Co., P.C. be employed to prepare the annual audit and also any other services that may be called for by order of the Town Board at a fee not to exceed $45,000 & additional services involving accounting standards and consultations shall not exceed $10,000 and shall receive prior approval of the Town Board.

    Ayes: All Noes: None Motion Carried

51. Motion by Supervisor Meegan, seconded by Councilman Hart, that the Supervisor be authorized to sign checks for the West Seneca Library pursuant to §259 of the Education Law.

Ayes: All Noes: None Motion Carried

52. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the Supervisor and/or Director of Finance be authorized to temporarily invest town monies not needed for immediate expenditure; and further, the Town Board adopts and authorizes the Supervisor and/or Director of Finance to comply with the Investment Policy and Guidelines as originally adopted by the Town Board on 12/18/89 and amended on 12/17/12.

Ayes: All Noes: None Motion Carried

53. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the following list of banks be added to the town's Investment Policy for use at the discretion of the Supervisor and/or Director of Finance:

Key Bank of W.N.Y., N.A. Bank of America Citizens Bank
M & T Bank J.P. Morgan Chase Evans National Bank

Ayes: All Noes: None Motion Carried

54. Motion by Supervisor Meegan, seconded by Councilman Hanley, that to the extent possible, regular meetings of the Town Board where not otherwise specified be held at 7:00 P.M. in the Town Hall Court Room or future community center as follows:

DATE	TIME	MEETING TYPE
January 4, 2018	6:00 PM	Organization
January 18, 2018	7:00 PM	Town Board Meeting
January 29, 2018	7:00 PM	Town Board Meeting
February 5, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
February 26, 2018	7:00 PM	Town Board Meeting
March 12, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
March 26, 2018	7:00 PM	Town Board Meeting
April 9, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
April 23, 2018	7:00 PM	Town Board Meeting
May 7, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
May 21, 2018	7:00 PM	Town Board Meeting
June 4, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
June 18, 2018	7:00 PM	Town Board Meeting
July 2, 2018	3:00 PM	Town Board Meeting
July 16, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting

54. (continued)

July 30, 2018	3:00 PM	Town Board Meeting
August 13, 2018	3:00 PM	Town Board Meeting
August 27, 2018	3:00 PM	Town Board Meeting
September 10, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
September 24, 2018	7:00 PM	Town Board Meeting
October 11, 2018	3:00 PM	Town Board Meeting
October 22, 2018	7:00 PM	Town Board Meeting
November 5, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
November 19, 2018	7:00 PM	Town Board Meeting
December 3, 2018	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
December 17, 2018	7:00 PM	Town Board Meeting

and any emergency meeting at the call of the Supervisor. Special meetings shall be held at the call of the Town Clerk of the Town of West Seneca upon written request of at least two (2) members of the Town Board. Notice in writing stating the time, place and purpose of the special meeting shall be served personally upon each member of the Town Board at least forty eight (48) hours before the date fixed for holding the meeting. Only business specified in the notice thereof may be transacted at a special meeting. In accordance with the Open Meetings Law, the public and news media shall be given reasonable notice of any special meeting and all further executive sessions shall be public except for specific purposes allowed by law.

Ayes: All Noes: None Motion Carried

55. Motion by Supervisor Meegan, seconded by Councilman Hanley, subject to the provisions of Section 284 of the Highway Law, to enter into an agreement with the Superintendent of Highways that moneys levied and collected in the town for the repair and improvement of highways and received from New York State for State Aid for the repair and improvement of highways shall be expended pursuant the terms set forth therein.

Ayes: All Noes: None Motion Carried

56. Motion by Supervisor Meegan, seconded by Councilman Hanley, that no town vehicles be used for personal use and all town vehicles, including the equipment in the Highway Department, be identified by decals with the exception of the Police Department vehicles used for detective work and the Police Chief's car and direct the Supervisor to ensure that decals are placed on all cars except those mentioned; town vehicles for take home use shall be provided to the Chief of Police, Highway Superintendent and Supervisor; town vehicles shall not leave the town limits except for use on official town business.

Ayes: All Noes: None Motion Carried

57. Motion by Supervisor Meegan, seconded by Councilman Hanley, that no town equipment may be used for personal use.

Ayes: All Noes: None Motion Carried

58. Motion by Supervisor Meegan, seconded by Councilman Hanley, that in the interest of energy conservation, the operation of a log be continued for each town-owned truck and vehicle as relating to mileage, destination and task accomplished, said log to be reviewed by department head and forwarded monthly to committee chairman responsible for that office; further, no town-owned vehicle except Police Department vehicles shall be left running at any location for any reason; and further, all town vehicles of various department heads, except police and highway, shall be left at Town Hall for general use while individuals are on vacation or any extended time off.

Ayes: All Noes: None Motion Carried

59. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the Town Board sets the following rules relating to use of Highway Department personnel and equipment for emergencies:

    1. West Seneca Highway Department is authorized to provide for emergency assistance to the local school systems, fire districts and other municipalities if personnel or equipment are requested;
    2. An emergency must exist and have been declared in the Erie County municipality requesting assistance;
    3. Highway Superintendent will promptly notify the Supervisor of such action and a written summary will be immediately given to the Town Clerk and Town Attorney outlining the details of the emergency service, including the Emergency Operations Center;
    4. Town equipment will be operated by West Seneca employees in the majority of work situations; however, slow-moving vehicles (roller), stationary equipment (air compressor or pumps) and light tools may be loaned to another Highway Department to be used and operated by their employees and fees may be assigned to the municipality that receives long term aid; and
    5. West Seneca Highway Superintendent is authorized to request aid from other towns in Erie County and non-West Seneca personnel and equipment will work under the supervision of the West Seneca Highway Superintendent.

Ayes: All Noes: None Motion Carried

60. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Town Attorney John Fenz be designated as Step 3 Grievance Officer by the Town Board effective January 1, 2018 without remuneration.

    Ayes: All Noes: None Motion Carried

61. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Mark Koller be appointed the town's Fair Housing Officer & Affirmative Action Officer effective January 1, 2018 at an annual stipend of $1,200 and further direct Mr. Koller to submit an annual report documenting matters handled.

    Ayes: All Noes: None Motion Carried

62. Supervisor Meegan announced the following personal appointments and committees for the year 2018, noting she will also be a member of each committee:

    Deputy Supervisor Matthew English

    <u>COMMITTEES and or LIASONS:</u>

Utility Advisory	Members	Steve Amoia, William P. Hanley Jr., John Fenz, Robert Niederpruem Jr.
Engineering & Spec. Districts		Sheila M. Meegan
Police & Public Safety		Sheila M. Meegan
Senior Citizens		Eugene P. Hart
Recreation		William P. Hanley Jr.
Library Advisory		Eugene P. Hart
Highway		Sheila M. Meegan
Insurance		Sheila M. Meegan
Capital Projects		Sheila M. Meegan, Eugene P. Hart William P. Hanley Jr., Matthew English, Richard Henry, John Fenz
Town Attorney	Liaison	William P. Hanley Jr.
Justice Court	Liaison	Eugene P. Hart
Town Clerk's Office	Liaison	Sheila M. Meegan

62. (continued)

Town Assessor's Office	Liaison	Eugene P. Hart
Building and Plumbing Dept. Liaison		Eugene P. Hart
Revenue Development Committee		Sheila M. Meegan, Eugene P. Hart William P. Hanley Jr.
Safety & Accident Review		William P. Hanley Jr.
Comprehensive Planning Committee		Eugene P. Hart, William P. Hanley Jr., Steven Tanner, Connie Miner

Liaison Members:

Environmental Conservation Committee	Sheila M. Meegan, Eugene P. Hart William P. Hanley Jr.
Band Shell Committee	Eugene P. Hart
Solid Waste Committee	Eugene P. Hart
Employee Assistance Program	William P. Hanley Jr., Laura Devine, Emily Melski
Human Resources	Sheila M. Meegan, John Fenz, Emily Melski

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 6:30 P.M. to discuss a contractual issue on a police matter.

Ayes: All Noes: None Motion Carried

The board members returned from executive session at P.M.

ADJOURNMENT

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adjourn the meeting at P.M.

Ayes: All Noes: None Motion Carried

JACQUELINE A FELSER, TOWN CLERK