

PAUL W. WOLF
Attorney at Law
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EDUCATION

1991	Juris Doctor	State University at Buffalo School of Law
1986	Bachelor of Science	Buffalo State College Criminal Justice

EMPLOYMENT

June 2011 – Present **Berzer & Wolf Attorneys at Law**
Partner

Private law practice consisting of litigation, estates, criminal, real estate, matrimonial and family law matters.

Spring 2019 **University at Buffalo**
Adjunct Instructor

Taught Law and the Political Process to 48 undergraduate students. Course provided an overview of the structure of the U.S. government and its court system.

2008 – 2018 **Bryant & Stratton College**
Adjunct Instructor

Part-time adjunct instructor at Bryant & Stratton College Paralegal Studies Program and Criminal Justice Program, teaching Domestic Relations, Intro to Paralegal Studies, Corporations, Legal Research, Torts, Civil Litigation, Real Property, Business Law, Business Ethics and Criminal Law.

2008 – January 2011 **Buffalo Municipal Housing Authority**
General Counsel

Chief legal counsel to a corporation with a \$30 million budget and a staff of 300 employees, governed by a seven member board of directors. Duties included:

- Ensuring that the Authority complies with federal, state laws & regulations;
- Policy research and drafting of policies and procedures;
- Negotiating Collective Bargaining Agreements;
- Addressing union grievances and employee disciplinary matters;
- Drafting and reviewing contracts;
- Preparing legal memorandums and opinions;
- Overseeing all litigation matters;
- Handling Freedom of Information Law requests

2004 – 2008 **Buffalo Common Council**
 Chief of Staff

Supervised a staff of seven. Directed the issuance of reports, and research for nine Council Members. Initiated and developed new ideas in City government.

Led the charge to successfully implement CitiStat in Buffalo. CitiStat is a program implemented first in Baltimore dedicated to measuring and tracking the performance of government.

Changed the culture of the Buffalo Common Council by implementing a process of establishing an Annual Action Plan of goals and objectives.

Developed the first ever Mission Statement for the Buffalo Common Council to serve as "A Laboratory For New Ideas".

Created the first Blog in Buffalo City Hall as a way to communicate and interact with the public.

Served as a liaison between the Common Council and all City Department and agencies.

Assisted the City Council with reviewing and amending the City's \$380 million General Fund budget, \$26 million Capital Budget and \$22 million CDBG Budget.

2000 - 2004 **Erie County Department of Social Services**
 Assistant County Attorney

Prosecuted child abuse and neglect cases. Provided legal advice to employees; Conducted training sessions regarding legal responsibilities; Represented the Department of Social Services in Court proceedings. Performed legal research, drafted petitions, motions, and conducted trials.

2001 – 2002 **Niagara University & Medaille College**
Adjunct Instructor

Part-time instructor teaching *Business Law, Ethics in the Workplace and Judicial Politics* to undergraduate students. Consistently rated high in student evaluations for organization and presentation of information.

1995 - 2000 **Erie County Attorney's Office**
Assistant County Attorney,

Prosecuting juvenile delinquents; analyzing the strengths and weaknesses of each particular case; negotiating settlement of cases; extensive motion practice, conducting hearings and trials.

COMMUNITY SERVICE

2017 – Present **Buffalo Niagara Coalition for Open Government**
Founder

The Buffalo Niagara Coalition for Open Government promotes the importance of open government and freedom of information. The organization consists of journalists, news media organizations, attorneys, educators, watchdog groups and individuals.

The mission of the Coalition is to ensure openness, accessibility and transparency in government and public institutions.

2013 – 2015 **Center For Reinventing Government, Inc.**
Founder

A non-profit organization created with the following mission:

- 1- Act as a catalyst for creativity in government;
- 2- Improve the performance of government by making it more ethical, efficient and effective;
- 3- Encourage public participation, collaboration and accountability through transparency and citizen access to information;
- 4- Support new management models of engaging and empowering employees as their involvement is critical to reinventing government;
- 5- Inspire bold leaders to challenge the status quo!