

# TOWN OF WEST SENECA



TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TO: Honorable Town Board

From: Town Clerk, Amy M. Kobler

Date: January 2, 2020

Re: Newly Elected Officials 2020 Training

Kindly authorize myself to attend the Association of Town Newly Elected Officials School January 15 – 17, 2020 located in Albany, New York at a cost not to exceed \$900. There is money allocated in the Town Clerks continuing education/training line of the budget.

This training is held by the NYS Association of Towns and is permitted by section 77-b of the General Municipal Law. Subdivision 3 of the section permits the Town Board to authorize attendance by "any of its members or any officer or employee...or other person who has been elected pursuant to law to a public office of a municipality for which the term of office has not commenced..."