

WEST SENECA COMMUNITY ROOM
1300 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
December 2, 2019

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Town Clerk Jacqueline Felser.

ROLL CALL:	Present	-	Sheila M Meegan	Supervisor
			Eugene P Hart	Councilman
			William P Hanley, Jr.	Councilman
			Jacqueline A Felser	Town Clerk
			Tina Hawthorne	Town Attorney
			Daniel Denz	Chief of Police
			Jeffrey Baksa	Code Enforcement Officer
			Lauren Masset	Recreation Supervisor
			Mary Josefiak	Senior Recreation Therapist of Senior Services
			Megan Wnek	Director of Finance
			Kelly Keem	Human Resources Director
			Emily Melski	Chief of Staff
	Absent	-	Matthew English	Highway Supt.
			Steven Tanner	Town Engineer

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

CHIEF DENZ

- PBA "No Shave, November" raised \$2350 for Roswell and Wings

TOWN CLERK JACQUELINE FELSER

- Town Clerk's office is looking for a part-time clerk; interested candidates should forward an application and resume

SENIOR RECREATION THERAPIST OF SENIOR SERVICES

- A HEAP outreach sponsored by County Legislator Joseph Lorigo will be held December 6, 2019 at the senior citizens center

DIRECTOR OF FINANCE MEGAN WNEK

- Year end outstanding bond update:
 - ✓ General Fund has \$12,811,000 serial bond principal outstanding for the ice rink, police headquarters, community center/library, garbage totes, and general equipment; principal payments will be decreasing \$536,553 over the next five years and completely paid off in 2042
 - ✓ Highway Fund has \$14,705,000 serial bond principal outstanding for road reconstruction projects; principal payments will be decreasing \$562,988 over the next five years and completely paid off by 2031

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- ✓ Special Districts have a combined total of \$18,684,000 serial bond principal outstanding for mandated infrastructure construction, maintenance and repairs as a result of a New York State Department of Environmental Conservation consent order; principal payments will be decreasing by \$165,638 over the next five years and completely paid off by 2045
- ✓ Supervisor Meegan commented on the multiple infrastructure projects and equipment upgrades that were neglected for many years and were addressed by the current Town Board, noting the town is in a better position going forward because of these efforts.
- ✓ Councilman Hart encouraged the incoming Town Board to aggressively seek state and federal funding to offset costs of infrastructure improvements

COUNCILMAN HART

- Received Burchfield Center annual report; acknowledged the hard work of the volunteers and the many programs they run

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:15 P.M. to discuss an employee discipline issue, an employee legal issue and matters of litigation including two tax assessment challenges and a civil litigation matter.

Ayes: All

Noes: None

Motion Carried

Board members returned from executive session at 4:15 P.M. and the work session concluded.

JACQUELINE A FELSER, TOWN CLERK