

TOWN OF WEST SENECA



MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board
FROM: Matthew English
DATE: November 19, 2019
RE: **WORKING CREW CHIEF**

Dear Honorable Town Board Members:

Please terminate Michael Meegan as a Buildings and Grounds Laborer and appoint him as a Working Crew Chief Group 6, Step 5 at a rate of \$32.59 per hour effective December 3, 2019 as per the Blue Collar Contract.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in black ink that reads "Matthew English".

Matthew English
Superintendent of Highways



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