

TOWN OF WEST SENECA



SHEILA M. MEEGAN  
TOWN SUPERVISOR

To: Fellow Town Board Members  
From: Sheila M. Meegan, Town Supervisor  
Date: November 18, 2019  
Re: Retirement of Jacqueline Felser

Kindly accept the retirement of Jacqueline Felser from her positions of Town Clerk and Registrar of Vital Statistics in accordance with the provisions of the White Collar contract effective December 14, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

TOWN OF WEST SENECA



JACQUELINE A. FELSER  
TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY JR.

November 12, 2019

Honorable Town Board members:

Please accept this letter as my notice that I will be retiring as Town Clerk before the end of my term to allow Town Clerk elect Amy Kobler time to get settled in the office before the busy town/county tax collection which starts immediately after the New Year begins. I am requesting that you accept my retirement as Town Clerk and Registrar of Vital Statistics effective December 14, 2019.

I have sincerely enjoyed working in the Town Clerk's office and serving the residents of West Seneca for the past 31 years and I am proud to have served as Town Clerk the last 8 years with the current administration that has accomplished so many great things for our town.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline A. Felser".

Jacqueline A Felser  
Town Clerk