

To: The Honorable Town Board

From: Megan K. Wnek, CPA
Director of Finance

Date: November 18, 2019

Re: Budget Transfer for Police Department Emergency Radio Repair

Kindly authorize the Director of Finance to present the attached budget transfer for the Police Department Emergency Radio repairs in the amount of \$3,000 from the Disaster Preparedness Maintenance line 01.8760.0438 to the Dispatch Equipment line 01.3120.0211.

Town of West Seneca
Budgetary Transfer Request

The following budgetary transfers are requested as indicated below.

From:

Account Number	Description	Amount
01876000.50438	Disaster Prep Ma	\$3,000.00

To:

Account Number	Description	Amount
01312000.50211	Dispatch Equipment	\$3,000.00

Justification:

Cover Emergency Radio Repair


DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked

Finance Office

Aleganuner
INITIAL

11/14/19
DATE