

**West Seneca Town Court
1250 Union Road
West Seneca NY 14224
716-674-5600**

**Jeffrey M. Harrington
Town Justices**

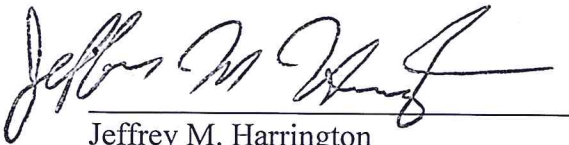
**Shannon E. Filbert
Town Justices**

MEMO

To: Honorable Town Board
From: Justice Jeffrey M. Harrington & Justice Shannon E. Filbert
Date: November 4, 2019
Subject: William Matalonis, leave of absence

Dear Honorable Town Board Members:

Per the attached request, kindly accept William Matalonis resignation effective November 9, 2019.



Jeffrey M. Harrington
Town Justice



Shannon E. Filbert
Town Justice

William Matalonis
61 Benson Avenue
West Seneca, NY 14224
November 4, 2019

Dear Judge Shannon Filbert & Judge Jeffrey Harrington,

Please accept this letter of resignation. My last day of work will be on 11/08/2019.

I am extremely thankful to have worked with you and everyone in the West Seneca Town Court. I appreciate all the opportunities you have given me throughout my tenure as a Court Clerk and I will not forget my experience here.

If I can do anything to help with your transition in finding and training my replacement, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'William Matalonis', written in a cursive style.

William Matalonis