

TOWN OF WEST SENECA



SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members

From: Sheila M. Meegan, Town Supervisor

Date: October 21, 2019

Re: **Resignation of Jacqueline A. Felser as Planning Board Secretary & Zoning Board Secretary**

Kindly accept the resignation of Jacqueline A. Felser as Planning Board Secretary and Zoning Board Secretary effective October 31, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.