



Town of West Seneca Assessor's Office

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August 30th, 2019

To: Honorable Town Board, Town of West Seneca

From: Kandace S. Wittmeyer, SCAA

Re: Out of Town Training

Dear Honorable Town Board Member:

I respectfully request your authorization for Erik Finbar to attend the annual meeting and training seminar through the New York State Assessor's Association at Lake Placid, New York, Sept 22nd thru Sept 25th. I will also be attending this conference.

There are several courses offered that I feel Erik would benefit from as well as new significant law changes to learn about. The total cost should not exceed the amount available on the department training budget line.

Please feel free to contact me with any questions with respect to this request.

Thank you in advance.

Respectfully,

Kandace S. Wittmeyer

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Assessor