

TOWN OF WEST SENECA



JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: July 24, 2019

Re: Part-time clerk Shauna Finnegan

Honorable Board Members:

Kindly change the status of part-time clerk Shauna Finnegan to part-time seasonal effective August 1 – November 30, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Seasonal status will allow for additional hours during the upcoming hunting license sales and school tax collection.