

TOWN OF WEST SENECA



JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: April 3, 2019

Re: Termination of Caroline Keane as part-time temporary records clerk &
part-time clerk

Honorable Board Members:

Kindly accept the resignation of Caroline Keane as part-time temporary records clerk and part-time clerk effective March 9, 2019 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.