



TINA M. HAWTHORNE
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TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

MEMO

To: The Honorable Board

From: Tina M. Hawthorne, Town Attorney

Date: March 21, 2019

Subject: Step 3 Grievance Officer

Remove Step 3 Grievance Officer John Fenz and appoint Tina M. Hawthorne as Step 3 Grievance Officer or her designee without remuneration.